

KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING January 8, 2025

The January 8, 2025 regular meeting of the Kingsville Township Trustees was called to order by Chairman Mike Cliff, followed by the Pledge of Allegiance. Karl made a motion to waive the reading of the December 26, 2024 meeting minutes and approve as presented. The motion was seconded by Mike. Motion carried. Karl made a motion to waive the reading of the January 1, 2025 Organizational Meeting minutes and approve as presented. Motion seconded by Mike. Motion carried.

FINANCIALS: Mike D. reported that all bills are paid and current. Currently working on W-2's & 1099's and closing out year 2024. Mike made a motion to pay the bills. Motion seconded by Karl. Motion carried.

CORRESPONDENCE: 1) Jim received an email from the Census Bureau regarding a Boundary Survey. Jim will follow up on email for more information. 2) Jim received a letter from NOPEC advising Kingsville Township received a sponsorship grant from NOPEC. 3) Mike D. received an email from Ashtabula County Board of DD to request reservation of the park on April 15, 2025. 4) Mike advised the Ashtabula County Treasurer advised him property taxes shouldn't change in 2025 for Kingsville Township due to the increase in valuation. 5) Karl received a text message from Sharon Huey who is forming a committee to explore a new gazebo for the park.

PUBLIC COMMENTS/CONCERNS: None

DEPARTMENT REPORTS: **Road Dept:** Report received. **Fire Dept:** Report received. Total runs to date: 21, EMS runs 7, Mutual Aid runs 5. **Zoning:** Report received. **KIRC:** No Report. Mike made a motion to attach department reports as addendums. Motion seconded by Jim. Motion carried.

OLD BUSINESS: 1) FD Renovation – Will be put out to bid.

NEW BUSINESS: 1) Mike made a motion to allow the Ashtabula County Board of DD to reserve the park on April 15, 2025. Motion seconded by Jim. Motion passed. 2) Mike made a motion to identify the Kingsville Fire Boosters as the recipient of the NOPEC Sponsorship Grant money. Motion seconded by Jim. Motion passed. 3) Karl made a motion to hire EMT Joseph Rokowsky for the Fire Department. Motion seconded by Mike. Motion passed. 4) Karl made a motion to increase clothing allowance for Jim Evans from \$250.00 per year to \$500.00 per year. Motion seconded by Jim. Motion passed. 5) Jim made a motion to endorse citizen committee formed to explore replacing gazebo in the park. Motion seconded by Mike. The committee members are Sharon Huey, Deb McCumber, Katie Infield, and Shawn Brunell. Motion passed. 6) Mike made a motion to amend the dates for advertising the Fire Department Renovation Bid. Motion seconded by Jim. Mike D. did not have all the necessary information to advertise bid on the original dates of January 7, 2025 and January 14, 2025. The bid advertisement will be once per week for two consecutive weeks. The revised advertisement dates for bid will be January 14, 2025 and January 21, 2025. The deadline to bid will be February 12, 2025 by 6:00pm. The bids will be opened at the February 12, 2025 regular meeting. Motion passed.

PUBLIC COMMENTS/CONCERNS: 1) None

Karl made a motion to go into executive session for a personnel matter. Motion seconded by Jim. On a Call of Roll: Mike Cliff – Yes, Karl Brunel – Yes, Jim Branch – Yes. The Fiscal Officer invited into the executive session. Motion passed. Mike made a motion to exit executive session. Motion seconded by Jim. On a Call of Roll: Mike Cliff – Yes, Karl Brunel – Yes, Jim Branch - Yes. Motion passed.

Mike made a motion to adjourn the January 8, 2024 regular meeting of the Kingsville Township Trustees. Motion seconded by Karl. All in favor. Motion passed.

Mike Cliff, Chairman

Michael DeFazio, Fiscal Officer



Kingsville Township Fire Department Meeting Report 01/08/2025

Departmental Updates:

- Runs to date (01/08/2025): +21 = 21
 - EMS - +7=7
 - Mutual Aid Provided-
 - Conneaut- += 0
 - North Kingsville-+4 =4
 - Monroe - +=0
 - Sheffield - =0
 - Plymouth - +1=1
 - Pierpont - =0
 - Ashtabula Township - =
 - Ashtabula city - =0
 - Total Mutual aid provided:= +5 =5
 - Fire Station-
 - Review of station assessment from engineers office.
 - Fire Inspections-
 - Unremarkable.
 - Employee Matters-
 - See action item.
- Schedule (Current)
 - - January schedule has been completed.
 - January Schedule - 1 days remain available



- Recall / All Call - unremarkable
- Overnight Shifts
 - Unremarkable.
- After hours / AUX / Second out calls:
 - 0 total calls : x0 handled by mutual aid
 - Provided M/A : 0
 - Needed M/A(only one responder from KFD or HBOA) : 0
 - 2nd out calls: 0
 - 2nd out calls HBOA:0
- Budget - 2024
 - Total EMS revenue: see attached(2025 EMS revenue)
 - Payment summary
- Computer Aided Dispatch / MARCS
 - Unremarkable.
- OTARMA
 - Unremarkable.
- Emergency Reporting System/Health EMS/Apps
 - First Due - started the implementation process for onboarding
 - Continued getting everything together for the go live date
- Turnout Gear / Gear / apparel
 - Gear sizing completed for the first two sets of Morning Pride.
- Squad 619(first out)
 - Will remain first out until no snow issues.
- Engine 621
 - The heat issue has been resolved.
- Engine 611
 - Unremarkable.



- Squad 609(Reserve)
 - Unremarkable.
- Brush Truck 604
 - Unremarkable.

- EMS supplies -
 - Ordered \$380.00 worth of supplies due to expired equipment on squads that needed replaced.
- Medical oxygen -
 - Unremarkable.
- Knox Boxes -
 - Unremarkable.

- Monthly Trainings-
 - UH EMS training
- ★ Departmental update-
 - First Due
 - Completed an asset and inventory webinar
 - 2024 runs -
 - Mutual Aid -
 - Monroe 119
 - Sheffield 65
 - Conneaut 48
 - North Kingsville 71
 - Plymouth 9
 - Ash TWP 3
 - Dorset 1
 - JAN 2025 11 I90 snow emergencies
 - Pricing update for fire gear - Coat \$1995 Pants \$1208 for a total per set of \$3203.00
 - First two sets of gear are ordered.



ACTION NEEDED-

- **Motion to hire - Joseph Rokowsky, currently an EMT and will be attending Fire 1 school in March and after doing a transition class to Fire 2.**
 - **He is interested in being on the Auxiliary and helping to cover shifts if needed.**

Chris Bradek <chris.bradek@kingsvilletwp.org>

Mon, Jan 6, 2:46 PM



to Mike, Karl, me, Fiscal

Good afternoon,

Jim and I each had 13.5 hrs of OT, plowing snow and two holidays. I used 8 hrs of vacation. My comp balance is 120.64 hrs. Karl asked for a mention of Jim Evans' clothing allowance, and increasing it to \$500.

We had a full burial on the 30th.

We plowed snow on the 22, 24, and 2-4th. We used about 30 tons of salt.

I contacted the County about preparing the bid for paving Dibble Rd. They'll get it ready for a bid opening on either 2/26 or 3/12. I also asked them to mark the right-of-way on Kingsbury East, from South Ridge to the river. They said they should be able to do that this spring.

The trucks were emptied and washed. The backhoe and loader were washed. The loader was greased.

The recall on the F550 was completed.

I repaired a couple things around the building, off of the list from last time. I called to get quotes on gutter repair/replacement. No response yet.

There is a pipeline safety class coming up on Feb 13, in Jefferson. If the weather allows, I'd like to go. It's open to all employees. I will forward the email to all of you. Anyone want to go, I'll make the reservations? I'm also going to need to do some online training for pesticide recertification.

Yard waste was emptied once.

Thank you.

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Chris Bradek
Kingsville Township Superintendent
Road, Park, and Cemetery Depts.
440-224-2377

Kingsville Township Zoning Department

**Zoning Report
December 25, 2024 - January 6, 2024**

Permits Issued: None

Warnings / Violations/Inquiries: None