

KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING November 13, 2024

The November 13, 2024 regular meeting of the Kingsville Township Trustees was called to order by Chairman Jim Branch, followed by the Pledge of Allegiance. Karl made a motion to waive the reading of the October 23, 2024 meeting minutes and approve as presented. The motion was seconded by Jim. Motion carried.

FINANCIALS: 1) Mike D. reported that all bills are paid and current. 2) Mike made a motion to pay the bills. Motion seconded by Karl. Motion carried.

Jim made a motion to go into executive session for a pending legal matter. Motion seconded by Mike. Fiscal Officer invited to attend executive session. On a Call of Roll: Jim Branch – Yes, Mike Cliff – Yes, Karl Brunnel abstained. Karl Brunnel not present in executive session. Jim made a motion to exit executive session. Motion seconded by Mike. On a Call of Roll: Jim Branch – Yes, Mike Cliff – Yes, Karl Brunnel abstained.

CORRESPONDENCE: 1) Jim received a phone call regarding graffiti spray painted on the road. The road department covered the graffiti with spray paint.

PUBLIC COMMENTS/CONCERNS: None

DEPARTMENT REPORTS: **Road Dept:** Report received. **Fire Dept:** Report received. Total runs to date: 865, EMS runs 708, Mutual Aid runs 254. **Zoning:** Report received. The Board of Zoning Appeals is in need of one member to fill vacancy on the Board of Zoning Appeals. Andy McCumber expressed interest in the vacancy. **KIRC:** No Report. Mike made a motion to attach department reports as addendums. Motion seconded by Jim. Motion carried.

OLD BUSINESS: 1) Park Lights – Parts are on order and should be here next week. 2) FD Renovation – Plans are being reviewed by the Ashtabula County Building Department. 3) Tire clean up on Mill St. is underway and should be done soon.

NEW BUSINESS: 1) Jim made a motion to purchase four sets of turn out gear for the Fire Department at a cost not to exceed \$4,300 per set. Motion seconded by Karl. Motion passed. 2) Jim made a motion to appoint Andy McCumber to the Board of Zoning Appeals. Motion seconded by Mike. Motion passed. 3) Mike made a motion to purchase First Due reporting software for the Fire Department for a cost not to exceed \$13,880. Motion seconded by Jim. Motion passed. 4) Jim advised the NOPEC 2022 receipts were sent in. 5) AED for park – Table to gather more information. 6) Public Safety Director Position - Jim will set up interviews. 7) LuLu Falls Nature Trail – Jim advised someone set up a camp site on the trail. 8) Road Superintendent Bradek suggested repurposing the enclosed trailer from the Fire Department to store and transport road barricades.

PUBLIC COMMENTS/CONCERNS: 1) None

Jim made a motion for an executive session to discuss personnel. Motion seconded by Mike. Fiscal Officer invited to attend executive session. On a Call of Roll: Jim Branch – Yes, Mike Cliff – Yes, Karl Brunnel – Yes. Mike made a motion to exit executive session. Motion seconded by Jim. On a Call of Roll: Jim Branch – Yes, Mike Cliff – Yes, Karl Brunnel – Yes.

Karl made a motion to cancel November 27, 2024 meeting. Motion seconded by Mike. Motion passed. Mike made a motion to adjourn the November 13, 2024 regular meeting of the Kingsville Township Trustees. Karl seconded the motion. All in favor. Motion passed.

Jim Branch, Chairman

Michael DeFazio, Fiscal Officer



Kingsville Township Fire Department Meeting Report 11/13/2024

Departmental Updates:

- Runs to date (11/13/2024): +60 = 865
 - EMS - +47=708
 - Mutual Aid Provided-
 - Conneaut- +4= 42
 - North Kingsville-+5 =50
 - Monroe - +11=100
 - Sheffield - =54
 - Northeast Fire District - +11 = 24
 - Plymouth - +1=7
 - Pierpont - =0
 - Ashtabula Township - =2
 - Ashtabula city - =0
 - Dorset - = 1
 - Total Mutual aid provided:= +21 =254
 - Fire Station-
 - Received plans / drawings from the building department for review. Responded to the admin asst to move forward.
 - Fire Inspections-
 - Inspected KELM, Ashcraft and APL
 - Employee Matters-
 - Issued Written notice to C. Bobbitt for reports
 - Issued written notice to J. Batanian for call offs.
- Schedule (Current)



- - December availability sent out.
 - November shift schedule - 32 hours at the end of the month still need filled.

- Recall / All Call - Unremarkable.
- Overnight Shifts
 - Unremarkable.
- After hours / AUX / Second out calls:
 - 9 total calls : x9 handled by Sheffield/Monroe or mutual aid
 - Provided M/A :
 - Needed M/A(only one responder from KFD or HBOA) : 3
 - 2nd out calls: 2
 - 2nd out calls HBOA:2
- Budget - 2024
 - Total EMS revenue: see attached(2024 EMS revenue)
 - Payment summary
- Computer Aided Dispatch / MARCS
 - Unremarkable.
- OTARMA
 - Unremarkable.
- Emergency Reporting System/Health EMS/Apps
 - Moving towards First Due being the primary provider.
- Turnout Gear / Gear / apparel
 - Order received.
- Squad 619(first out)
 - Moved to first out
- Engine 621
 - Drivers training.



- Engine 611
 - Unremarkable.
- Squad 609(Reserve)
 - Moved to reserve, will be ordering a cot battery.
- Brush Truck 604
 - Unremarkable.

- EMS supplies -
 - Unremarkable.
- Medical oxygen -
 - Unremarkable.
- Knox Boxes -
 - Unremarkable.

- Monthly Trainings-
 - UH EMS training
- ★ Departmental update-
 - Review first due quote.
 - Submitted BMV driving records checks for employees, just awaiting a return file.
 - Submitted Centers for Medicare services report.
 - State Fire Marshal Equipment Grant opening on DEC 1st, will be applying for that for turnout gear
 - Applying for SFM MARCS grant to cover cost of equipment upgrades for mobile radios to the new compliant ones.
 - LT. Hammon volunteered to attend the safety council luncheon.

ACTION NEEDED-


- **Decision on first due quote.**

report ending 11/9/24 Inbox

◆ Summarize this email



Chris Bradek <chris.bradek@kingsvilletwp.org>

to me, Mike, Karl, Fiscal 

Tue, Nov 12, 2024, 2:37 PM



Good afternoon,

In the last 3 weeks, I have used 18 hrs of comp and 64 hrs of vacation. My comp balance is 76.64 hrs. I've finished my harvest.

We picked up the voting booths.

I got a request to deliver the Christmas tree to the park.

Jim has been emptying yard waste and mulching leaves.

I got 3 tons of cold patch from Koski. I put some down on Donna, Fox, and Brydle. I still need to put some on Mill St. I'll use up the rest on Brydle.

Tire clean up is under way on Mill St. I gave them about 150 gal of water from the Fire Station, to wash tires.

Zeigler is scheduled for next month to perform the PM on the heating system at the Road Garage.

I took a barrel of used oil from the garage to Kingsville Towing.

We got our OEPA permit for the septic at the Fire Department.

Yard waste was emptied 22 times.

Thank you.

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Chris Bradek

Kingsville Township Superintendent

Road, Park, and Cemetery Depts.

440-224-2377

Kingsville Township Zoning Department

Zoning Report
October 22, 2024 - November 11, 2024

Permits Issued:

#847 Issued to Elijah Lyons at 5255 State Rt. 193 for New Construction (House).

Warnings / Violations/Inquiries:

Received a phone call from a Reed Rd. resident regarding graffiti painted on the road in front of 6819 Reed Rd. The caller advised they would call the sheriffs department to make a report.

Circle K Update:

- Work continues on interior of the building.