

## **KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING October 23, 2024**

The October 23, 2024 regular meeting of the Kingsville Township Trustees was called to order by Chairman Jim Branch, followed by the Pledge of Allegiance. Karl made a motion to waive the reading of the October 9, 2024 meeting minutes and approve as presented. The motion was seconded by Mike. Motion carried.

**FINANCIALS:** 1) Mike D. reported that all bills are paid and current. 2) Received amended certificate from the Ashtabula County Auditor for Resolution 2024-017. 3) OPWC data for Mill St. project needs to be uploaded onto the OPWC website. 4) Google invoices are being charged sales tax. Jim will get resolved. 5) Karl made a motion to pay the bills. Motion seconded by Jim. Motion carried.

**CORRESPONDENCE:** 1) Joe Hawn called advising the new lights in the park do not have the right light pattern for the application. He will be working with Stress Crete to get this corrected. 2) Cub Scouts will be having 5K & 10K Hills and Chills race on November 2, 2024. 3) Rachel from Verizon would like to schedule a meeting to go over Fire Department accounts.

**PUBLIC COMMENTS/CONCERNS:** None

**DEPARTMENT REPORTS:** **Road Dept:** Report received. **Fire Dept:** Report received. Total runs to date: 805, EMS runs 661, Mutual Aid runs 233. **Zoning:** Report received. The Zoning Commission met on October 14, 2024. The Zoning Commission is in need of an alternate member for the Zoning Commission. The current Zoning Commission members are: Dennis Huey, Brandon Pierce-Ruhland, Mark Falke, Jason Hayes, and Tom Nelson. **KIRC:** Ashtabula County Environmental Services will be having a public meeting to discuss sewer project and costs. The meeting is scheduled for 5:30pm December 9, 2024 at Kingsville Township Road Garage. Karl advised the Northeast Joint Fire District's next meeting is November 19, 2024 at 6:30pm at Monroe Fire Hall. Mike made a motion to attach department reports as addendums. Motion seconded by Jim. Motion carried.

**OLD BUSINESS:** 1) Fire Department renovation – Plans not finished yet. 2) Trick or Treat will be October 31, 2024 from 6:00pm – 8:00pm. Kingsville Fire Department Boosters will be handing out popcorn at Fire Station. 3) Fire Department Software – Chief West discussed software for the Fire Department. Chief West recommended First Due Software and will get a quote.

**NEW BUSINESS:** 1) Chief West discussed need to purchase new fire fighter turnout gear. The cost would be around \$4,115.00 per set. Chief West would like to purchase two new batteries for the power load cot in the squad for a cost of \$1,563.80. Jim made a motion to purchase two new batteries for the power load cot in the squad for a cost not to exceed \$1,600. Motion seconded by Mike. Motion passed. 2) Jim made a motion to renew the HVAC preventative maintenance contract with Ziegler's for the Road Garage for 2025 at a cost of \$1,075. Motion seconded by Mike. Motion passed. 3) Mike made a motion to adopt Resolution 2024-019 to obtain outside legal counsel for representation in suit with Northeast Joint Fire District for a cost not exceed \$10,000 unless authorized by an additional resolution. Motion seconded by Jim for discussion. The cost breakdown is \$350 per hour. On a Call of Roll: Jim Branch – Yes, Mike Cliff – Yes, Karl Brunel – Abstained. Motion passed. 4) Mike made a motion to accept resignation of Sam Wright from the Fire Department. Motion seconded by Jim. Motion passed. 5) Karl made a motion to move December 25, 2025 trustee meeting to December 26, 2024. Motion seconded by Jim. Motion passed.

**PUBLIC COMMENTS/CONCERNS:** 1) None

Karl made a motion to adjourn the October 23, 2024 regular meeting of the Kingsville Township Trustees. Jim seconded the motion. All in favor. Motion passed.

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Jim Branch, Chairman

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Michael DeFazio, Fiscal Officer



## Kingsville Township Fire Department Meeting Report 10/23/2024

### Departmental Updates:

- Runs to date (10/23/2024): +39 = 805
  - EMS - +27=661
    - Mutual Aid Provided-
      - Conneaut- +2= 38
      - North Kingsville-+3 =45
      - Monroe - =89
      - Sheffield - =54
      - Northeast Fire District - +4 = 13
      - Plymouth - =6
      - Pierpont - =0
      - Ashtabula Township - =2
      - Ashtabula city - =0
      - Dorset - = 1
    - Total Mutual aid provided:= +9 =233
- Fire Station-
  - Unremarkable.
- Fire Inspections-
  - Scheduled inspection for Ashcraft industries and Greenhouse.
- Employee Matters-
  - Training with S. Applebee and L.Platt
  - Samantha Wright gave her two weeks notice due to moving to Mahoning County.
- Schedule (Current)
  -



- October shift schedule Filled.
- November shift schedule - 64 hours across the month still need filled.
  
- Recall / All Call - Unremarkable.
- Overnight Shifts
  - Unremarkable.
- After hours / AUX / Second out calls:
  - 3 total calls : x3 handled by Sheffield/Monroe or mutual aid
  - Provided M/A :
  - Needed M/A(only one responder from KFD or HBOA) : 3
  - 2nd out calls: 0
  - 2nd out calls HBOA:0
- Budget - 2024
  - Total EMS revenue: see attached(2024 EMS revenue)
    - Payment summary
- Computer Aided Dispatch / MARCS
  - Unremarkable.
- OTARMA
  - Grant submitted.
    - Received the grant, sent to Fiscal Officer to be placed into account.
- Emergency Reporting System/Health EMS/Apps
  - Moving towards First Due being the primary provider.
- Turnout Gear / Gear / apparel
  - Order apparel for S. Applebee and L.Platt
- Squad 619(first out)
  - Moved to first out
- Engine 621
  - Continuing to train with the newer employees on drive time.



- J. Batanian resolved a electrical issue with the pump
- Engine 611
  - Moved to the Fire Station.
- Squad 609(Reserve)
  - Moved to reserve, will be ordering a cot battery.
- Brush Truck 604
  - Unremarkable.
  
- EMS supplies -
  - Unremarkable.
- Medical oxygen -
  - Unremarkable.
- Knox Boxes -
  - Unremarkable.
  
- Monthly Trainings-
  - UH EMS training
- ★ Departmental update-
  - I have been going around door to door promoting the fire levy
    - J. Branch provided me with handouts that are copies of the mailer.
  - Spoke with Medicount for the EMSIRS compliance to the 3.5 edition.
  - Completed new Ohio required dementia training online and sent to members of the department to complete.

#### **ACTION NEEDED-**

- **Requesting executive session for departmental operations related issues.**
- **Discussion on First Due.**
- **Discussion on fire gear ordering.**

report ending 10/19/24 Inbox



**Chris Bradek**

to me, Mike, Karl, Fiscal 

Mon,

Good morning,

Since the last report, I have used 4 hrs of comp and 8 hrs of vacation. Jim had 2 hrs no-pay for a doctor's appointment. My comp balance is 98.64 hrs. We had a holiday.

We both did some mowing in Lulu. Jim did the other mowing.

We stripped the forms and cleaned up around the cemetery footers and sidewalk.

I contacted Haines about the grant funded repairs to the stones in Lulu. We are on the list. They may not get to us until spring.

We got the lamp posts up in the park. It went better than I expected. I bought some angle iron, sling straps, and a couple of bolts for this job. Drilling of the holes was donated by a jumping jack from Plymouth Twp. The electrician was right there to get them hooked up. I spread the extra gravel in the parking lot at the north end of the park. I spent most of 3 days there.

I attended the BWC meeting.

We were invoiced for Mill St. We should apply for a draw on the OPWC funds, but leave the account open if you think we might want to put a hot mix asphalt patch down in the spring account. There is a spot on the wall, near the south end, that is weeping water. I'm keeping an eye on it. Ed, from GEO Specialties has been made aware. He said if it continues, drain line in. He did not say if there would be a cost to us involved in that.

We had several trees down. There was one on River and three on Kingsbury West. None of them blocked the road. I pushed them back into the woods.

I sent Ashtabula Twp the bill for their portion of the crack seal on Stevens Rd.

Scott Griggs asked when we plan to pave Kingsbury East. I told him not before 2027.

Sheffield has borrowed our cement mixer.

The Fire Station got a notice for a backflow test on the 2" line. This was done when the line was repaired and the backflow device was installed in July. I've contacted the plumber for contact from the OEPA.

Yard waste was emptied 7 times.

Thank you.

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Chris Bradek  
Kingsville Township Superintendent  
Road, Park, and Cemetery Depts.  
440-224-2377

# **Kingsville Township Zoning Department**

**Zoning Report**  
**October 8, 2024 - October 21, 2024**

**Permits Issued: None**

**Warnings / Violations: None**

**Circle K Update:**

- Work continues on interior of the building.