

## **KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING September 25, 2024**

The September 25, 2024 regular meeting of the Kingsville Township Trustees was called to order by Chairman Jim Branch, followed by the Pledge of Allegiance. Karl made a motion to waive the reading of the September 11, 2024 meeting minutes and approve as presented. The motion was seconded by Mike. Motion carried.

**FINANCIALS:** 1) Mike D. reported that all bills are paid and current. 2) Mike D reminded the Trustees the mandatory Ohio Auditor of the State Fraud Reporting and Training for all employees and elected officials is due by September 28, 2024. 7) Jim made a motion to pay the bills. Motion seconded by Karl. Motion carried.

**CORRESPONDENCE:** 1) Kingsville Library would like to use the nature trail for a story walk on October 4, 2024.

**PUBLIC COMMENTS/CONCERNS:** None

**DEPARTMENT REPORTS:** **Road Dept:** Report received. **Fire Dept:** Report received. Total runs to date: 729, EMS runs 609, Mutual Aid runs 208. **Zoning:** Report received. **KIRC:** No Report. Jim made a motion to attach department reports as addendums. Motion seconded by Mike. Motion carried.

**OLD BUSINESS:** 1) Fire Department renovation – Deed notarized for Fire Department lot combination will be delivered to the Ashtabula County Engineer to be recorded. 2) Mill St. – Project started and work should be complete by next Tuesday. 3) Sewer Project – Jim provided an update on the TIF for the sewer district. 4) FD District – Karl advised the Northeast Joint Fire District is looking at options for hours and coverage. 5) Karl reported street lights that are not working. Still waiting on next steps for Street Lighting Assessment. 6) Mike discussed a mailer to promote the fire levy on the ballot in November 2024 election.

**NEW BUSINESS:** 1) Karl made a motion not to exceed \$1,150.00 for the electrician to install electrical service to new light poles to be installed in the park. Motion seconded by Mike. Motion passed. 2) Karl made a motion to appoint Sean Applebee to the Fire Department Auxiliary. Motion seconded by Jim. Motion passed. 3) Cemetery Grant – Jim advised the paperwork has been sent in and there will be a check presentation ceremony to be scheduled. 4) Mike expressed appreciation for Kingsville Fire Departments efforts assisting Dorset Fire Department at the Comp Dairy Farm Fire. 5) Jim discussed paperwork received by the Ashtabula County Auditor regarding levy rates. More information is needed prior to filling out paperwork. Mike D. will contact Ashtabula County Auditor's office for clarification.

**PUBLIC COMMENTS/CONCERNS:** 1) Tom McCumber inquired about the mailer for the Fire Department levy. Mike explained the plans and details for the mailer. 2) Andy McCumber asked if the Northeast Joint Fire District meetings are open to the public. Karl advised they are public meetings.

Karl made a motion to adjourn the September 25, 2024 regular meeting of the Kingsville Township Trustees. Jim seconded the motion. All in favor. Motion passed.

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Jim Branch, Chairman

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Michael DeFazio, Fiscal Officer



## Kingsville Township Fire Department Meeting Report 09/25/2024

### Departmental Updates:

- Runs to date (09/25/2024): +38 = 729
  - EMS - +34=609
    - Mutual Aid Provided-
      - Conneaut- = 35
      - North Kingsville-+2 =36
      - Monroe - +3=87
      - Sheffield - +1=52
      - Plymouth - +1=6
      - Pierpont - =0
      - Ashtabula Township - =2
      - Ashtabula city - =0
      - Dorset - +1 = 1
    - Total Mutual aid provided:=+6 =208
  - Fire Station-
    - Cleaned the front of the FD free of weeds and overgrown grass that was on the apron.
  - Fire Inspections-
    - Reinspection scheduled for KELM with SRO.
  - Employee Matters-
    - See action item.
- Schedule (Current)
  - - October shift schedule is out and currently getting filled out.



- Recall / All Call - Unremarkable.
- Overnight Shifts
  - Unremarkable.
- After hours / AUX / Second out calls:
  - 6 total calls : x4 handled by Sheffield/Monroe or mutual aid
  - Provided M/A :
  - Needed M/A(only one responder from KFD or HBOA) : 4
  - 2nd out calls: 1
  - 2nd out calls HBOA:1
- Budget - 2024
  - Total EMS revenue: see attached(2024 EMS revenue)
    - Payment summary
- Computer Aided Dispatch / MARCS
  - Received email from the dispatch center supervisor requesting updated roster and numbers for CAD messages. Sent over for them to complete.
- OTARMA
  - Grant submitted.
    - Still awaiting response.
- Emergency Reporting System/Health EMS/Apps
  - Demoing new vendors which include Emergency Networking and First Due.
- Turnout Gear / Gear / apparel
  - All picked up.
- Squad 619(first out)
  - Moved to first out
- Engine 621
  - Continuing to train with the newer employees on drive time.
- Engine 611
  - Moved to the Fire Station.



- Squad 609(Reserve)
  - Moved to reserve pending power cot service.
- Brush Truck 604
  - Unremarkable.
  
- EMS supplies -
  - Unremarkable.
- Medical oxygen -
  - Unremarkable.
- Knox Boxes -
  - Unremarkable.
  
- Monthly Trainings-
  - UH EMS training- 09/17
  - Held joint pump training with NKFD last night
- ★ Departmental update-
  - Oct 11th crews will be at Kids Only for fire safety week.
  - Oct 8th Cub scouts will come to get a tour and demo of trucks
  - Received the quote from Emergency Networking
    - \$4,995.00 + \$2500.00 initial fees for training and CAD import = \$7,495.00
    - Will have the First Due quote back today for review.
  - Reviewed Globe gear spec with rep
  - Updated roster with County Dispatch for Epages
  - Responded mutual aid to Dorset for the Comp dairy farm fire on the third alarm with our two engines and five personnel.
  - Reviewed Medicount Billing with local rep for billing rates, collection rates and total income.



**ACTION NEEDED-**

- **Recommendation to approve adding Sean Applebee to the Auxiliary roster**
  - **Currently he is an EMT, looking to go to fire school soon.**

## report ending 9/21/24 Inbox



**Chris Bradek**

to me, Mike, Karl, Fiscal 

Mon, Sep 23, 10:40 AM



Good morning,

Since the last report, I have used 3 hrs of comp time. My comp balance is 101.64 hrs. Jim and I had OT for a burial.

Jim Evans, Granison, and I have all completed our fraud training and submitted the certificates.

Granison has been mowing the cemeteries and park. We had a full burial on the 21st. I had a call from the Ashtabula Public Library. They had a patron looking for a grave in Lulu. I emailed them the information. I had a call pertaining to the possible purchase of a grave.

I met with the electrician in the park to discuss the lamp posts. His fee will be \$1150. This includes using the existing junction boxes, running the wire up the post, hanging and wiring the light, and the use of our bucket truck. I'll leave the estimate on the meeting table for a signature.

I was in contact with ODOT about the pond by the Post Office. They are planning to fix the road berm where the water rat holed next to the pipe. This may or may not cause the pond to refill. There is the start of a plan to replace the pipe under the road, but that won't be for several years. Any work done to recreate the pond will be the responsibility of the property owners and must occur outside of the right-of-way.

Roadside mowing is done for the year.

The County completed the paving on Fox and Kingsbury West. Those surfaces will need to be chip sealed next year. I did have to put up and take down "Bump" signs on Fox, at the joints. I added stone to the driveways, on both roads, where I felt it was needed.

Crack seal of Miller Allotment/ Stevens is scheduled for this week.

There was a beaver dam in one of the outlet ditches on Fox. I dug it out. They built a new one farther down stream. At this time, it is not causing an issue for the road.

Jim Branch and I met with Geo Specialties and the County, on Mill St. We reviewed the plan, got our questions answered, and Jim signed the contract. All of the tree work is completed. Excavation should start tomorrow. The road will be closed for 7-10 days.

Maintenance was finished on the Cat loader. We had to change another hydraulic line on one of the Kubota tractors. The roadside mower needed a new U-joint.

I've been working on putting the new barricades together.

Backflow testing was done at the Road Garage.

Nothing new to report on the Fire Station.

Yard waste was emptied 8 times.

Thank you,

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Chris Bradek  
Kingsville Township Superintendent  
Road, Park, and Cemetery Depts.  
440-224-2377

# **Kingsville Township Zoning Department**

**Zoning Report**  
**September 10, 2024 - September 24, 2024**

## **Permits Issued:**

846 - Issued to Fred Dreslinski at 6332 Green Rd. for a fence.

## **Warnings / Violations:**

Violation notice sent to Kraig Bish at 6308 Green Rd. for a violation of Article 10, section 1000.52, subsection 3 (swimming pool not secured to prevent uncontrolled access by children from the street and from adjacent properties).

## **Circle K Update:**

- Building shell is up, windows are in and the exterior of the building is painted. The new fuel tanks are installed and the high rise sign has been refurbished. The parking lot and curbing is currently being concreted.