

## **KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING August 28, 2024**

The August 28, 2024 regular meeting of the Kingsville Township Trustees was called to order by Chairman Jim Branch, followed by the Pledge of Allegiance. Karl made a motion to waive the reading of the August 14, 2024 meeting minutes and approve as presented. The motion was seconded by Mike. Motion carried.

**FINANCIALS:** Mike D. reported that all bills are paid and current. Mike D advised the Ashtabula County Auditor requested a correction to the 2025 Budget that was submitted. The correction was made to the revenue side of Fund Number 2282 (Fire and Rescue Services) and resubmitted. The Street lighting Assessment will expire at the end of year 2024. Received three foundation orders for the cemetery which were forwarded to Chris. Received insurance check for broken headstone in cemetery. Received insurance refund check from Otarma for Kingsville Township's Sutphen Fire Engine. Called Otarma for an explanation and was advised by Wendy French that the Northeast Fire District placed insurance on Kingsville Township's Sutphen Fire Engine and the refund was due to Kingsville Township's insurance policy cancellation. Karl made a motion to pay the bills. Motion seconded by Jim. Motion carried.

**CORRESPONDENCE:** 1) Jeffery Kippy contacted Jim to thank Cemetery Sexton Chris Bradek for his work identifying family members grave.

**PUBLIC COMMENTS/CONCERNS:** 1) Jason Blank from 2761 S. Ridge Rd. discussed his back yard flooding with the executive board. The board acknowledged Mr. Blank's concerns and advised that Kingsville Township doesn't have the ability to address drainage problems on private property.

**DEPARTMENT REPORTS: Road Dept:** Report received. Jim thanked Chris and Jim for cleaning up the rear yard at the road garage. **Fire Dept:** Report received. Total runs to date: 661, EMS runs 547, Mutual Aid runs 190. Chief West advised Jim Batanian to continue working at Fire Department in lieu of paying back advanced EMT tuition. **Zoning:** Report received. One zoning permit issued. **KIRC:** No Report. Jim made a motion to attach department reports as addendums. Motion seconded by Mike. Motion carried.

**OLD BUSINESS:** 1) Fire Department renovation – Chris advised the EPA is satisfied with the revisions to fire station plans. The parcel combination is currently under way. 2) Mill St. project documents signed. 3) JP Ducro reached out about establishing a TIF for the KIRC.

**NEW BUSINESS:** 1) Jim attended the Kingsville Township Fire Boosters meeting. The Boosters to vote on donating an informational flyer for the upcoming fire levy. The Boosters will have their October dinner at the Presbyterian Church Fellowship Hall and will be doing popcorn and candy for Halloween and a Santa for Christmas. 2) Karl made a motion to rehire Jim Batanian. Motion seconded by Jim. Motion carried. 3) Karl made a motion to allow Chris to purchase road barricades at a cost not to exceed \$2,400. Motion seconded by Jim. Motion carried. 4) Mike made a motion to send Otarma letter to reinstate insurance coverage on 1999 Sutphen Fire Engine. Motion seconded by Karl. Mike advised Kingsville Township did not authorize the cancellation of insurance on the 1999 Sutphen Fire Engine and advised to return the refund check and have Kingsville Township's insurance reinstated. Motion carried. 5) Mike made a motion to pay Vencill Homes invoice for drawings and consulting on Fire Station renovation for a cost of \$2,425. Motion seconded by Karl. Motion carried. 6) Mike made a motion to hold a work session at the Road Garage on September 2, 2024 at 6:00 pm to discuss the Street Lighting Assessment. Motion seconded by Jim. Motion carried. 7) Karl made a motion to go into executive session to discuss fire department personnel. Motion seconded by Jim. On a Call of Roll: Jim Branch – Yes, Karl Brunnel – Yes, Mike Cliff – Yes. Motion carried.

Karl made a motion to exit executive session. Motion seconded by Jim. On a Call of Roll: Jim Branch – Yes, Karl Brunel – Yes, Mike Cliff – Yes. Motion carried.

**PUBLIC COMMENTS/CONCERNS:** None

Mike made a motion to adjourn the August 28, 2024 regular meeting of the Kingsville Township Trustees. Karl seconded the motion. All in favor. Motion carried.

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Jim Branch, Chairman

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Michael DeFazio, Fiscal Officer



## Kingsville Township Fire Department Meeting Report 08/28/2024

### Departmental Updates:

- Runs to date (08/28/2024): +27 = 661
  - EMS - +22=547
  - Mutual Aid Provided-
    - Conneaut- +3= 35
    - North Kingsville-+3 =31
    - Monroe - +5=78
    - Sheffield - +1=49
    - Plymouth - +1=5
    - Pierpont - =0
    - Ashtabula Township - =2
    - Ashtabula city - = 0
  - Total Mutual aid provided:+=+13 =190
  
- Fire Station-
  - Unremarkable.
  
- Fire Inspections-
  - Inspecting KELM on 08/15 at 1100 hours.
    - Re inspection scheduled
  
- Employee Matters-
  - Jim Batanian, after reviewing with him his AEMT contract has decided to return to working for KFD in lieu of paying back the amount owed.
  
- Schedule (Current)
  - - August schedule - only one 16 hour shifts still available with only one person scheduled on the shift



- September shift sign ups have been sent out - two full shifts and two one man shifts remain.
  
- Recall / All Call - Unremarkable.
- Overnight Shifts
  - Unremarkable.
- After hours / AUX / Second out calls:
  - 3 total calls : x2 handled by Sheffield/Monroe or mutual aid
  - Provided M/A :
  - Needed M/A(only one responder from KFD or HBOA) : 2
  - 2nd out calls: 2
  - 2nd out calls HBOA:2
- Budget - 2024
  - Total EMS revenue: see attached(2024 EMS revenue)
    - Payment summary
  
- Computer Aided Dispatch / MARCS
  - Unremarkable.
- OTARMA
  - Grant submitted.
- Emergency Reporting System/Health EMS/Apps
  - Unremarkable.
- Turnout Gear / Gear / apparel
  - Ordered apparel for the new hires.
    - Just awaiting shirts for Hungerford.
- Squad 619(Reserve)
  - Will check with country side for availability to get in for the front end to be looked at.
  - EMSAR technician came and inspected an issue we had with the power cot and determined it to be a battery issue with the cot. I am waiting for them to send me pricing for a new battery.
- Engine 621



- Work has been completed and it has been road tested and passed. Next step is pump testing that will be completed this week in hopes it will be returned to us Monday next week.
- Engine 611
  - Moved to the Fire Station.
- Squad 609(First out)
  - Checking on an A/C issue, might just need to be recharged.
- Brush Truck 604
  - Unremarkable.
  
- EMS supplies -
  - Unremarkable.
- Medical oxygen -
  - Unremarkable.
- Knox Boxes -
  - Unremarkable.
  
- Monthly Trainings-
  - UH EMS training- 09/17
  - We have been holding training sessions with staff on 621 now that it has returned.
- ★ Departmental update-
  - Sansio form completed for records retention.
    - Received the bill for \$1000.00
  - Re-submitted the tri C third party payment authorization due to them not receiving the first one.
  - Medicare ground ambulance collection data application submitted
  - Closeout summary letter provided from FEMA to close the 2019 grant
  - Cub Scouts will have a visit to see the trucks on Oct 8th at 6pm.

**ACTION NEEDED-**

- **To rehire James Batanian, FF/ AEMT at \$20/hr.**

report ending 8/24/24 Inbox



**Chris Bradek**

to me, Mike, Karl, Fiscal

Good afternoon,

Since the last report, I have used 0.5 hrs of sick time. My comp balance is 105.14 hrs. I want to let you know now, my family and I are making tentative plans to take Dad home in

Mowing and weed eating is being kept up. Aiden and Ian are both done now. Jim has been helping Granison, at times. Granison said he may be leaving at the end of Sept. If not,

I talked to ODOT about the pond by the Post Office. I'm hoping to meet with Bill Strubbe and the Engineers from Columbus on Wed. The current feeling is that ODOT has no resp  
push the issue, they will be told to remove the dam from the right-of-way.

The emergency money from the governor is only to be used for repairs directly related to the storm on Aug 6, according to the County EMA. Therefore, we can't use any. If we'd lik  
below, with the total cost being \$2338 (plus shipping).

(2) 6' Type III barricade with feet	285.00 each complete w/ hardware
(2) 48"x30" Road Closed Ahead [R11 style]	110.00 each aluminum
(4) 8' Type III barricade with feet	325.00 each complete w/ hardware
(4) 48"x30" Road Closed [R11-2]	110.00 each aluminum
(4) extra feet for Type III barricade	65.00 per pair
(6) High Water (30x30 yellow)	78.00 each (Yellow on aluminum)
(2) LD-30 18x24 No Dumping	40.00 each

As far as I know, the County got everything submitted to OPWC for Mill St. We'll start removing vegetation when the County tells us to.

We cleaned ditch and installed 100' of yard tile and a catch basin on S. Wright, and 200' on Buie. We replaced and/or extended 3 drivepipes (140') on Buie. I ditched for Sheffield v  
in 3 more yard tile requests on Buie and have a driveway to put in on Reed.

We ditched and cut berm on Kingsbury West.

The ODOT salt contract award information was released. This year we will be buying from Morton, at a cost of \$50.92/ton.

Jim Evans got the yard cleaned up, on the north side, behind the building. The idea is to set up "bins" to store different types of gravel in.

The OEPA had Kathy make several revisions to the Fire Station permit. They are now satisfied, it seems. I believe the permit will be approved with the Venc1 floor plan. The holdup  
part done by the end of this week. We would still need to have the new legal description approved and filed with the Recorder's Office.

Yard waste was emptied 8 times.

Thank you,

Chris Bradek  
Kingsville Township Superintendent  
Road, Park, and Cemetery Depts.  
440-224-2377

# Kingsville Township Zoning Department

## Zoning Report August 13, 2024 - August 26, 2024

### Permits Issued:

843- Issued to Anthony Morano at 5870 State Rt. 193 for an accessory building.

### Warnings / Violations:

None

### Circle K Update:

- Building shell is up and finishing interior and exterior of building is under way.