

KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING June 26, 2024

The June 26, 2024 regular meeting of the Kingsville Township Trustees was called to order by Chairman Jim Branch, followed by the Pledge of Allegiance. Karl made a motion to waive the reading of the June 12, 2024 meeting minutes and approve as presented. The motion was seconded by Jim. Motion carried.

FINANCIALS: Mike D. reported that all bills are paid and current. Mike D needs a resolution to appropriate money. Jim made a motion to pay the bills, seconded by Karl. Motion carried.

CORRESPONDENCE: 1) Received email from ODOT who will be doing traffic counts in Kingsville Township. 2) Ashtabula County Environmental Services will be having meeting on July 10, 2024. 3) County Commissioners meeting June 28, 2024 at 8:00am. 4) Monroe Township Trustee Bob Pixley would like to have meeting with Kingsville Township to discuss the Fire District.

PUBLIC COMMENTS/CONCERNS: 1) Ron Licata from Northeast Joint Fire District Board addressed the Kingsville Township Trustees regarding the amount of resources and talented personnel in the district and hopes the three entities can work things out. Jim Branch acknowledged Ron Licata's comments. Mike Cliff briefly discussed the Fire District and its direction. 2) Bob Arnett thanked Sharon and Mike D. for helping his wife get his Hometown Heroes banner.

DEPARTMENT REPORTS: **Road Dept:** Report received. **Fire Dept:** Report received. Chief West provided an update on Engine 621 repairs. Total runs to date: 484, EMS runs 400, Mutual Aid runs 138. **Zoning:** Report received. Mike discussed hiring contractor to mow properties with high grass. **KIRC:** No Report. Mike made a motion to attach department reports as addendums. Motion seconded by Jim. Motion carried.

OLD BUSINESS: 1) Fire Department renovation – Mike provided update on plans for architect Matt Wolf. 2) Fire District – Karl discussed Sheffield and Monroe consolidating reporting, CAD, billing and Ashtabula County EMA'S input. 3) Jim discussed crack sealing on Stevens Rd. with Ashtabula Township. Road Superintendent Bradek advised Ashtabula Township will share the cost of the project.

NEW BUSINESS: 1) Jim made a motion to adopt Resolution No. 2024-009 to appropriate money. Motion seconded by Mike. On a Call of Roll: Jim Branch – Yes, Karl Brunnel – Yes, Mike Cliff – Yes. Motion carried. 2) Jim made a motion to replace driveway culvert on S. Wright St. to resolve drainage issues. Motion seconded by Mike. Motion carried. 3) Road Superintendent Bradek advised the County Engineer's estimate for line painting on Green Rd. will be revised and returned for approval. 4) Jim made a motion to purchase an AED for the township garage not to exceed \$2,500. Motion seconded by Mike. Motion carried. 5) Mike made a motion to contract out mowing for properties with high grass. Motion seconded by Jim. Road Superintendent Bradek will seek contractors to mow properties. Motion carried. 6) Jim suggested having a meeting with the Northeast Joint Fire District for discussion. Mike advised he will reach out to district to set up a meeting. 7) Jim made a motion to purchase Ashtabula County Safety Council lunch coupons for \$220.00. Motion seconded by Mike. Motion carried. 8) Chief West has an application from Jared Edwards to volunteer for Kingsville Township Fire Department. Mike made a motion to accept application of Jared Edwards. Motion seconded by Jim. Motion carried.

PUBLIC COMMENTS/CONCERNS: None.

Jim made a motion to adjourn the June 26, 2024 regular meeting of the Kingsville Township Trustees. Karl seconded the motion. All in favor. Motion carried.

Jim Branch, Chairman

Michael DeFazio, Fiscal Officer



Kingsville Township Fire Department Meeting Report 06/26/2024

Departmental Updates:

- Runs to date (06/25/2024): +34 = 484
 - EMS - +26=400
 - Mutual Aid Provided-
 - Conneaut- +1= 28
 - North Kingsville-+3 =22
 - Monroe - +5=56
 - Sheffield - +2=35
 - Plymouth - =3
 - Pierpont - =0
 - Ashtabula Township - =2
 - Ashtabula city - = 0
 - Total Mutual aid provided:+=+11 =138
- Fire Station-
 - Met with Mike and other members of the remodel team.
- Fire Inspections-
 - TA - all facilities inspected and will reinspect in 30 days.
 - Circle K south - investigated for smell of gas from tank removal.
 - Scheduled AshCraft inspection with maint.
- Employee Matters-
 - Progressively training the current new hires.
- Schedule (Current)
 - The June schedule - All open shifts were filled.
 - July availability has been sent out - 7 shifts open as of 06/25



- Recall / All Call - Unremarkable.
- Overnight Shifts
 - Unremarkable.
- After hours / AUX / Second out calls:
 - 5 total calls : x5 handled by Sheffield/Monroe or mutual aid
 - Provided M/A :
 - Needed M/A(only one responder from KFD or HBOA) : 1
 - 2nd out calls: 1
 - 2nd out calls HBOA:1
- Budget - 2024
 - Total EMS revenue: see attached(2024 EMS revenue)
 - Payment summary
- Computer Aided Dispatch / MARCS
 - CAD / dispatch pages being sent to email is working properly.
- OTARMA
 - Unremarkable.
- Emergency Reporting System/Health EMS/Apps
 - Unremarkable.
- Turnout Gear / Gear / apparel
 - Ordered apparel for the new hires.
 - Update - apparel order filled, will have two more to buy shortly.
- Squad 619(First out)
 - Unremarkable
- Engine 621
 - Pump has been sent out already and they are working on getting the rest of the parts in for full repairs.
 - Tech found that the internal oil pump for the clutch assembly on the PTO driven pump failed.
- Engine 611



- Just waiting for the truck to get lettered.
- Squad 609(Reserve)
 - Scheduled for maintenance on 07/09
- Brush Truck 604
 - Scheduling PM.

- EMS supplies -
 - Ordering EMS supplies on Boundtree.
- Medical oxygen -
 - Unremarkable.
- Knox Boxes -
 - Unremarkable.

- Monthly Trainings-
 - UH EMS training- 6/25 case studies
- ★ Departmental update-
 - Fridge and new chair have been put inservice in the day room.
 - Applying for the OTARMA \$1,000.00 MORE grant and the \$1,000.00 police and fire grant.
 - Forwarded medicare bank letter for EFT to the Fiscal Officer.
 - Sent out inactive member letter to A.Arth
 - We will need to order fire gear not only for the new hires but our small supply of gear from 2014 at the end of this year will be out of NFPA compliance.
 - Reviewed and met with vendors for updated quotation of fire gear.

ACTION NEEDED-

- **Unremarkable.**

report ending 6/22/24 Inbox



Chris Bradek

to me, Mike, Karl, Fiscal 

Tue, Jun 25, 3:24 PM



Good afternoon,

For this period, I used 24 hrs of vacation, 0.5 hrs of sick time, and 4 hrs of comp time. My comp balance is 109.64 hrs. Jim and I also had a holiday.

I helped Sheffield for 1.5 hrs. I went to the BWC meeting. That was the last one for this cycle. The new cycle starts in July.

The boys are doing a good job keeping up with the mowing. There was an interment of ashes on the 21st. The new water hydrant in Lulu was inspected.

The lamp posts for the park are completed and will, most likely, be delivered early next week.

Jim is working on roadside mowing. We fixed a collapsed yard tile on Dibble. We hung the new hero banner across from ABBA. I did some spraying on Brydle.

The property owner at 5150 S. Wright would like to have his driveway pipe repaired. Currently, the pipe is too small and out of line with the ditch. This is causing water to back up and swirl. As a result, he has erosion in his front yard. To correct the problem, we need to take out the current 24" pipe and replace it with a 30". When we do this, we will put it back into the flow line of the ditch. The Township installed the 24" pipe that was purchased by the former owner of the property. 40' of new 30" pipe will cost about \$1200. There are no issues with the road in this situation.

The County has said we should paint the RxR crossing on Green. They are going to break up the estimate they sent to reflect the RxR crossing only.

We had to change a bearing on the roadside mower. We replaced a trigger on one of the weed eaters. We used parts off of the old weed eater.

The roofer is just about finished at the fire station. The electrician will be paid up to date. The plumber should be putting in the 2" backflow device this week. We'll still need to get the plumber up to date, then we'll be at a standstill.

Yard waste was emptied 5 times.

Thank you.

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Chris Bradek

Kingsville Township Superintendent

Road, Park, and Cemetery Depts.

440-224-2377

Kingsville Township Zoning Department

**Zoning Report
June 11, 2024 - June 24, 2024**

Permits Issued: None

Warnings / Inquiries/Violations:

- High grass notices:
- 2994 West Main St.- Resolved
- 6769 Reed Rd. - Unresolved
- 2161 S. Ridge E. - Unresolved
- 5964 Lake St. - Resolved
- Notice sent to 5321 Arbor Dr. for high grass and disabled vehicles.

Circle K Update:

- New building foundation is in and plumbing rough in under way.