

## **KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING June 12, 2024**

The June 12, 2024 regular meeting of the Kingsville Township Trustees was called to order by Chairman Jim Branch, followed by the Pledge of Allegiance. Mike made a motion to waive the reading of the May 22, 2024 meeting minutes and approve as presented. The motion was seconded by Jim. Motion carried.

**FINANCIALS:** Mike D. reported that all bills are paid and all bills are current. Jim made a motion to pay the bills, seconded by Mike. Motion carried.

**CORRESPONDENCE:** 1) Ashtabula County Commissioners having a meeting at All Things Coffee on July 20, 2024 at 9:00 am. 2) Tina Breland reserved park on September 6, 2024 and September 7, 2024. 3) Elaine Marcy inquired about adding Kingsville signage to Circle K high rise sign.

**PUBLIC COMMENTS/CONCERNS:** 1) Fred Pierce-Ruhland thanked the trustees for hosting cleanup day.

**DEPARTMENT REPORTS:** **Road Dept:** Report received. Mike provided an update on cleanup of screws and nails dumped on Stevens, Creamer, Dibble Rd. as well Plymouth Ridge and Route 193. Mike also thanked the residents for their help with the cleanup. **Fire Dept:** Report received. Total runs to date: 450, EMS runs 374, Mutual Aid runs 127. **Zoning:** Report received. Mike advised notices were sent to property owners with high grass. **KIRC:** Fred Pierce-Ruhland provided an update on sewer project and advised trustees on need for a TIF. Mike made a motion to attach department reports as addendums. Motion seconded by Jim. Motion carried.

**OLD BUSINESS:** 1) Fire Department renovation. Roof work over the bays has started. Mike advised a structural engineer has evaluated the foundation for adding a second story to fire station as well as enlarging the footprint of the first floor. 2) Jim discussed Scenic Rivers Meeting. Mill St. tire dump believed to contain 4,000 to 6,000 tires. Work to remove the majority of the tires to start in July. Sam Wharram Nature Club gave an easement to ODNR along Conneaut Creek. 3) Fire District meeting. Will follow up.

**NEW BUSINESS:** 1) Jim made a motion to adopt NOPEC Grant Resolution No. 2024-008. Motion seconded by Mike. On a call of roll: Jim Branch-yes, Mike Cliff-yes, Karl Brunnel-absent from meeting. Resolution adopted. Motion carried. 2) Jim made a motion to allow road department staff to work June 19, 2024 holiday in trade for day off on June 17, 2024. Motion seconded by Mike. Motion carried. 3) Mike made a motion to hire Jeremy Roy (FF/Medic), and Samantha Wright (FF/EMT). Motion seconded by Jim. Motion carried. 4) Mike made a motion to take Fire Department drawing to an architect not to exceed \$10,000. Motion seconded by Jim. Motion carried. 5) Jim made a motion to approve quote for a backflow preventer and installation at the Fire Station. Motion seconded by Mike. Motion carried.

**PUBLIC COMMENTS/CONCERNS:** 1) Dennis Huey from the Zoning Commission discussed having a Zoning Commission meeting and appointing new members. Jim Branch made a motion to appoint Patrick Pierce-Ruhland to the Zoning Commission. Motion seconded by Mike. Motion carried.

Jim made a motion to adjourn the June 12, 2024 regular meeting of the Kingsville Township Trustees. Mike seconded the motion. All in favor. Motion carried.

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Jim Branch, Chairman

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Michael DeFazio, Fiscal Officer



## Kingsville Township Fire Department Meeting Report

06/12/2024

### Departmental Updates:

- Runs to date (06/10/2024): +48 = 450
  - EMS - +40=374
  - Mutual Aid Provided-
    - Conneaut- +3= 27
    - North Kingsville-+1(manpower assist) =19
    - Monroe - +2=51
    - Sheffield - +4=33
    - Plymouth - +1(vehicle fire)=3
    - Pierpont - =0
    - Ashtabula Township - +1(2nd out call, we did not respond) =2
    - Ashtabula city - = 0
  - Total Mutual aid provided:+=+11 =127
- Fire Station-
  - Met with Mike and other members of the remodel team.
- Fire Inspections-
  - Plans for Circle K south reviewed.
    - Stopped in at the circle K south for safety inspection.
- Employee Matters-
  - Closed listing on Indeed.
  - Progressively training the current new hires.
    - B.Martin has been cleared to operate not as a third person while training.
  - See action item.
- Schedule (Current)
  - The June schedule - Only two 8 hour shifts left to fill on the 15th.



- July availability has been sent out.
  
- Recall / All Call - Unremarkable.
- Overnight Shifts
  - Unremarkable.
- After hours / AUX / Second out calls:
  - 6 total calls : x6 handled by Sheffield/Monroe or mutual aid
  - Provided M/A :
  - Needed M/A(only one responder from KFD or HBOA) : 6
  - 2nd out calls: 2
  - 2nd out calls HBOA:1
- Budget - 2023
  - Total EMS revenue: see attached(2024 EMS revenue)
    - Payment summary
- Computer Aided Dispatch / MARCS
  - CAD / dispatch pages being sent to email is working properly.
- OTARMA
  - Unremarkable.
- Emergency Reporting System/Health EMS/Apps
  - Unremarkable.
- Turnout Gear / Gear / apparel
  - Ordered apparel for the new hires.
    - Update - apparel order filled, will have two more to buy shortly.
- Squad 619(First out)
  - Unremarkable
- Engine 621
  - Pump has been sent out already and they are working on getting the rest of the parts in for full repairs.
- Engine 611



- Working on getting scheduled to be lettered.
- Squad 609(Reserve)
  - Wheel simulators have arrived and will be put on SAT.
- Brush Truck 604
  - Unremarkable.
- EMS supplies -
  - Unremarkable.
- Medical oxygen -
  - Unremarkable.
- Knox Boxes -
  - Mr. Lynch received his box and it will be getting installed soon..
- Monthly Trainings-
  - UH EMS training- 6/18 case studies
- ★ Departmental update-
  - Purchased refrigerator for the RD.
  - Purchased new chair for day room
  - ACMC EMS coordinator commended myself and Medic Brandon Martin for our recognition, treatment, expedited transport and early activation of the cath team getting our STEMI patient to definitive care (CCF Main campus) within 99 minutes(goal of 120 minutes)
  - Completed Medicare revalidation with Medicount
  - Completed FEMA department registry notice.
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#### **ACTION NEEDED-**

- **My recommendation is a motion to hire Jeremy Roy**
  - **He is a FF2 / Paramedic**
- **Also my recommendation to hire Samantha Wright, FF2 / EMT with the hopes of going to medic school soon.**

## report ending 6/8/24 Inbox



**Chris Bradek**

to me, Mike, Karl, Fiscal 

Mon, Jun 10, 11:18 AM



Good morning,

In the last three weeks, I used 32 hrs of vacation and 4 hrs of comp time. Jim, Granison, Aiden, Ian, and I had 5.5 hrs each, on clean-up day. For Jim and I that was OT. Jim had OT in Lulu and for a tree down on Creamer. Jim and I also had a holiday. My comp balance will be 113.64 hrs.

I helped Sheffield, in their cemetery, for 2 hrs.

On Friday afternoon, while Aiden was mowing the triangle, a rock was accidentally shot out from the mower. It hit the windshield of a mail delivery truck, breaking it. A supervisor came out from the Ashtabula Post Office and took our information. He wasn't sure if they would turn it into our insurance or not. I alerted Joan, our insurance agent, just in case.

The new water hydrant is installed in Lulu. I called to schedule a test on it. I got a 30 day extension on the shut-off notice. The boys are doing a good job keeping things mowed. Jim and the boys put a lot of time in Lulu ahead of Memorial Day. I got a new dump cart to pull behind the Kubota. We had a burial on the 28th. We fixed a headstone that had fallen over in the Presbyterian Cemetery.

Jim is roadside mowing. We patched the potholes on Fox. I did some roadside spraying. The boys weedeated some of the guardrail. A tree fell on Creamer on the 25th, damaging the guardrail. Ian and I trimmed tree limbs where they were blocking road signs. I left a message for another sidewalk contractor, with no response. I was able to get ODOT to come with a large truck mounted magnet and run the roads to pick up nails/ screws on the 4th. I hand picked aluminium nails and what the magnet missed.

Shepp Electric did the PM on the generator at the Fire Station. I fixed the running lights on the bucket truck. The transmission on the F550 is leaking. I can't tell exactly where the leak is located. It's not too bad, right now.

The roofer should be working at the Fire Dept this week. I told the electrician and the plumber to submit bills for the work that they have already done, since we don't know if or when we'll need them back. I have not talked to Dave Shetler about returning any of the money that we already gave him. I got a quote to install a backflow device and new valve in the 2" standpipe. The cost of labor, materials, and testing is \$1900. Kathy Bender is working on our EPA permits. I sent her the water bills from last year. She called with a couple of other questions that I answered for her.

Yard waste was emptied 7 times.

Thank you.

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Chris Bradek

Kingsville Township Superintendent

Road, Park, and Cemetery Depts.

440-224-2377

# **Kingsville Township Zoning Department**

## **Zoning Report May 21, 2024 - June 10, 2024**

### **Permits Issued:**

- 837 Issued to Joe Sanger at 5787 Dibble Rd. (Swimming Pool).
- 838 Issued to TravelCenter of America at 5551 St. Route 193 (EV Chargers).

### **Warnings / Inquiries/Violations:**

- High grass notices sent to:
- 2994 West Main St.
- 6769 Reed Rd.
- 2161 S. Ridge E.
- 5964 Lake St.

### **Circle K Update:**

- Fuel tanks and building have been removed.