

KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING April 10, 2024

The April 10, 2024 regular meeting of the Kingsville Township Trustees was called to order by Chairman Jim Branch, followed by the Pledge of Allegiance. Mike made a motion to waive the reading of the March 27, 2024 meeting minutes and approve as presented. The motion was seconded by Jim. Motion carried.

FINANCIALS: Mike D. reported that all bills are paid and all bills are current. Karl made a motion to pay the bills, seconded by Jim. Motion carried.

CORRESPONDENCE: 1) Jim received NOPEC rates for electric and natural gas. Electric rate is 6.499 cents per KWH and natural gas is \$3.41 per MCF. 2) Mike got an email for the R.A.M. Clinic at Lakeside High School on 4/13/24 and 4/14/24. 3) Jim received an email and an invoice from Chief Coy of the Northeast Joint Fire District outlining Kingsville Township's portion of money owed to the fire district. 4) Karl received a request to reserve the park on 9/07/24. 5) Karl received an email from Mr. Lynch regarding the fire district. 6) Jim received an email from Joe Zappitelli to set up time to talk with employees about investment options.

PUBLIC COMMENTS/CONCERNS: 1) Ron Licata of the Northeast Joint Fire District Board addressed the audience and the executive board in favor of the fire district and asked Kingsville Township to give the fire district consideration in the future. Mike Cliff thanked Ron Licata for his comments. Jim Branch expressed appreciation for Ron Licata's presentation and passion for the fire district. 2) Tim Baldwin questioned if the election results on fire district were a result of the district being rushed and lack of communication with the public. 3) Neal Stewart addressed Ron Licata's presentation in favor of the fire district and expressed appreciation for Ron Licata's time and knowledge. 4) Mr. Osburn expressed appreciation for Kingsville Township's interest in the fire district but believes the three townships were not prepared to start the fire district. Jim Branch acknowledged Mr. Osburn's comments.

DEPARTMENT REPORTS: **Road Dept:** The Road Department awarded OPWC grant for Dibble Rd. **Fire Dept:** Total runs to date: 305, EMS runs 251, Mutual Aid runs 96. **Zoning:** No permits issued. **KIRC:** No Report. Jim made a motion to attach department reports as addendums. Motion seconded by Mike. Motion carried.

OLD BUSINESS: 1) Jim presented an update from the Ashtabula County Health Advisory Council meeting. 2) Jim advised the case regarding the expenditure of StarOhio funds in the Ashtabula County Prosecutor's Matrix has been assigned. 3) Fire Department renovation discussion on stopping work to possibly change direction with renovations possibly adding second story on the east end of the building as well as renovating the west bay. 4) Excavator purchase tabled until Kingsville Township receives decision from the Ashtabula County Prosecutor's matrix. 5) Paving 2024 estimate in from the Ashtabula County Engineer's Office for section of Fox Rd and Kingsbury Rd West. The estimate is \$77,803.00.

NEW BUSINESS: 1) Karl made a motion for park reservation on 9/7/24. Mike seconded motion. Motion carried. 2) Karl made a motion to hire seasonal workers. Jim seconded motion. Workers to be hired: Granson Hill, Aiden Mitcham, and Ian Prouty. Motion carried. 3) Jim made a motion to allow Kingsville Baptist Church to use the park in June, July, and August for summer service. Karl seconded motion. Motion carried. 4) Karl made a motion to allow Jim Evans to work Saturdays in May. Jim seconded motion. Motion carried. 5) Jim made a motion to pay annual invoices for: GoToMeeting for \$204.96, and an invoice for Office 365 for \$106.00. Mike seconded motion. Motion carried. 6) Karl made a motion for paving 2900 feet of Fox Rd. and 1390 feet of Kingsbury Rd. West. Jim seconded motion. The cost of the paving project cold mix is:

\$55,400.00 for Fox Rd. and \$22,403.00 for Kingsbury Rd. West. All in favor. Motion carried. Neal Stewart mentioned a previous agreement with Ashtabula Township on Stevens Rd. if Kingsville Township were considering any work on Stevens Rd in the future. 7) Jim made a motion to pay a bill submitted by Northeast Joint Fire District. Mike seconded motion for discussion on itemized bill submitted. After discussion Jim amended the motion to table paying bill for more clarification on charges. Mike seconded motion. All in favor. Motion carried. 8) Jim made a motion to pay Kingsville Fire Department Lieutenants a \$0.25 per hour rank differential. This would cover Kyle Hammon and Mikayla Arcaro. Karl seconded motion. Motion carried.

PUBLIC COMMENTS/CONCERNS: Tom McCumber asked for an update about sidewalks on Priest St. Jim advised the work was awarded and the contractor has been waiting on better weather but the entire project may be reassessed given subsequent donations.

Jim made a motion to adjourn the April 10, 2024 regular meeting of the Kingsville Township Trustees. Mike seconded the motion. All in favor. Motion carried.

Jim Branch, Chairman

Michael DeFazio, Fiscal Officer



Kingsville Township Fire Department Meeting Report

04/10/2024

Departmental Updates:

- Runs to date (04/10/2024): +36 = 305
 - EMS - +33=251
 - Mutual Aid Provided-
 - Conneaut- +3= 21
 - North Kingsville- +4=16
 - Monroe - +7=34
 - Sheffield - +5 =29
 - Plymouth - =2
 - Pierpont - =0
 - Ashtabula Township - =0
 - Ashtabula city - = 0
 - Total Mutual aid provided:+=+13 =96
- Fire Station-
 - Met with Mike Cliff and Kristy Vencill to go over new plans for the Fire Station.
- Fire Inspections-
 - New fire alarm panels are being installed in Kingsville Elementary.
 - TA-Kingsville is adding an EV charging station in the south parking lot.
- Employee Matters-
 - Officer pay for 2024.
 - In the previous meeting the board voted to raise pay rates, one thing I forgot to go over was officer pay for the two LTs that are on the dept.
 - Approval for +.25 cents/hr for Kyle Hammon and Mikayla Arcaro.
- Schedule (Current)
 - The May schedule is out and working on getting everything filled.



- Currently 6 shifts that need to be filled at the Kingsville after Monroe-Sheffield pulled their members off the schedule.

- Recall / All Call - Unremarkable.
- Overnight Shifts
 - Unremarkable.
- After hours / AUX / Second out calls:
 - 4 total calls : x2 handled by Sheffield/Monroe or mutual aid
 - Provided M/A : 2
 - Needed M/A(only one responder from KFD or HBOA) : 2
 - 2nd out calls: 0
 - 2nd out calls HBOA:0
- Budget - 2023
 - Total EMS revenue: see attached(2023 EMS revenue)
 - Payment summary

- Computer Aided Dispatch / MARCS
 - Unremarkable.
- OTARMA
 - Unremarkable.
- Emergency Reporting System/Health EMS/Apps
 - Unremarkable.
- Turnout Gear / Gear / apparel
 - Unremarkable.
- Squad 619(Reserve)
 - This unit was dropped off at Bob Summerel tire and got six tires replaced.
- Engine 621
 - Got an update today from CountrySide about the Engine.



- Turbo actuator needs replacing, tie rod end boots are torn and need to be replaced, rear brake pins are slow and could be replaced.
 - There will be an estimate sent when it gets finalized.
- Engine 611
 - Unremarkable.
- Squad 609(First out)
 - Scheduled for PM and brakes on 4/26.
- Brush Truck 604
 - Unremarkable.
- EMS supplies -
 - Unremarkable.
- Medical oxygen -
 - Unremarkable.
- Knox Boxes -
 - Unremarkable.
- Monthly Trainings-
 - UH EMS training on 4/16.
- ★ Departmental update-
 - Door panel installed.
 - Posted a employment opportunity on Indeed
 - Currently I have two applications that I have scheduled interviews with.
 - Currently working on finalizing new hiring posters to place at the ERs and online.
 - Scheduled one of the annual PMs for the Stryker power load/cots and stair chairs as per our contract.
 - Data attached via pictures from the monroe-sheffield staff assisting our station with staffing.
 - Total of 15 days there were Monroe-Sheffield employees staffed at Kingsville
 - Out of 15 times they billed twice and the remainder of times there was one member staffed from Kingsville that wrote the report.



ACTION NEEDED-

- **Approval of the pay differential for Officers on shift.**

report ending 4/6/24 Inbox

Mon, Apr 8, 1:03 PM (8 days ago)



Chris Bradek

to me, Mike, Karl, fiscal.officer

Good afternoon,

Since the last report, I had 4 hrs of overtime for the Trustees meeting. I took that as comp time. My comp balance is 117.64 hrs. I used 4.5 hrs of sick time.

AFLAC meeting is 12:30, on the 19th, at the Road Garage.

I interviewed the two applicants for summer help. They are Aiden Mitcham and Ian Prouty. They are both High School students. Aiden will be able to start working a couple of hours per day after tennis season ends and all day after graduation. Ian can start June 3. If we need them to, both have said they are willing to work Saturdays in May. Jim Evans said he would also. We want to be sure we will have the Cemetery in tip top shape for Memorial Day. Granison has said he can come back at the end of May. Ian is planning a week off in June for Scout camp. All 3 will be returning to school in August. At this point, if there are no objections, I plan to work all 3 of them.

We have 2 footers to pour in Lulu. There are 5 or 6 graves that need grass planted. We have the rest of the pine tree that snapped to take down. We planted 2 new trees last week. It looks like we might need one new trim piece for the back of the shed where the tree hit it. The water well got filled in. We righted 2 headstones that fell over during the winter.

Jim took the flower pots to ATech. Jim took the "Road Closed" signs to the library.

Dumpsters for cleanup day are ordered. Prices should be close to the same as last year.

North Kingsville is going to let us use their bucket truck to hang banners. We need to give them a couple of days' notice when we'd like to get it. Jim Evans said he could work with Karl on a weekend if needed. I expect that NK will want to use our grader again this year.

We should expect to see the complete excavator package in the third week of May. The trailer should be ready to pick up in two weeks. The bucket truck is still scheduled to go to Ashland the week of May 13.

It appears the OPWC for Dibble Road paving is approved. We should be able to put that out for bid this summer or fall, to be done early next year.

We are on the list with Suit-Kote for crack seal. The County is working on definite numbers for paving. Jim patched some holes on Brydle. We fixed the "Stop Ahead" sign on Reed. We have the replacement "Welcome to Kingsville" signs.

We got all of our salt for this contract. The 24-25 contracts should be sent out at any time.

I went to pick up the Grasshopper. I added it to the inventory and reported it to OTARMA. Along with it, I got everything we needed for the first service, an extra belt, and extra blades. I also got the parts to fix the backpack blower at the Fire Dept. I gave them to Kyle. I think Kurt will make the repairs.

#16 is fixed. There was a corroded wire in the loom near the solenoid, on the air valve. It got emptied and washed. The loader and the 550 got washed.

The mason has been working at the Fire Station. Jim and I cleaned up around the outside of the building to give the mason room to work. The Illuminating Co. has been paid for the service disconnect/ reconnect. I have a local contact that will arrange for that work as we coordinate with the mason. The last time I talked to the roofer, he was thinking he'd be here about the 23d, depending on the weather. The soil test samples are scheduled to be taken on the 13th.

Yard waste has been busy as the weather allows.

Thank you.

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Chris Bradek
Kingsville Township Superintendent
Road, Park, and Cemetery Depts.
440-224-2377

Kingsville Township Zoning Department

**Zoning Report
March 26, 2024 - April 9, 2024**

Permits Issued:

- None

Warnings / Inquiries/Violations:

- None