

## **KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING September 27, 2023**

The September 27, 2023 regular meeting of the Kingsville Township Trustees was called to order by Chairman Karl Brunell, followed by the Pledge of Allegiance. Jim Branch was not present. Karl made a motion to waive the reading of the September 13, 2023 meeting minutes and approve them as presented. The motion was seconded by Mike. Motion carried. Copies of the minutes were available.

**FINANCIALS:** Sharon reported that all bills are current and paid. She further reported that the State Auditor's Office picked up four boxes of records for years 2021 and 2022. Also, she and Chris met with Becky with OTARMA about risk assessment and she will be sending a report about possible changes we will need to make. One possible change could pertain to signage for the recycling dumpsters and ice forming. Karl made a motion to pay the bills. No transfers to note. Second by Mike. Motion carried.

**CORRESPONDENCE:** 1) Sharon received a call from the Masons about Trick or Treat and when it is scheduled. They served 400 hot dogs last year and will do it again. She also contacted the Library to let them know when Trick or Treat is. She emailed the Gazette and the Star Beacon to advise them when it is happening. 2) Sharon also received an email from Fred Pierce- Ruhland requesting her to set up a fund for the Kirk to receive monies donated anonymously. Sharon will ask UAN how this can be done. She and the Board discussed it at length. 3) Karl received an anonymous phone call from a resident concerned about a property owner who was dumping materials on their own land on Creek Road. The zoning inspector will check it out, however it does not appear that any improper materials were dumped.

**DEPARTMENT REPORTS: Road Dept:** Chris reported that our pre-application for the OPWC Round 38 passed for Dibble Road. The application, legislation, and financial paperwork are due back to the Engineer's Office by November 1<sup>st</sup>. **Fire Dept:** Mike reported that a former employee, Jesse Sopko was in a serious accident while transporting a patient for Southwest Ambulance District. Sharon reported that the Boosters donated \$250.00 to his family to help with travel to the hospital. Runs year to date Total 662, EMS 553, Mutual aid 158. **Zoning:** Nothing to report. Karl made a motion to attach the Department reports to the minutes as an addendum. Second by Mike. Motion carried. **Fire District Committee:** Karl gave an update on what the committee is working on. A letter from the committee to residents of the three Townships has been sent out explaining what is being done. In addition. Three public meetings are scheduled for next week, one in each Township.

**OLD BUSINESS:** 1) Mike reported that we are waiting for cost estimates from the County Engineer on the fire station renovation project. We cannot move forward on getting bids until we have the estimate. 2) The Board and the Fiscal Officer discussed ideas for storing the banners over the winter. Karl will discuss with Chris a way to store the banners over the winter and find a method of recording which pole each banner goes on.

**NEW BUSINESS:** 1) Mike made a motion to approve Suit Kote to do fogging on Academy, School, and Sheldon Streets for a price of \$2,475.00. Seconded by Karl. Motion carried. 2) Karl made a motion to allow Chris to replace the culvert on South Wright Street by 5150 at a cost not to exceed \$1,500.00. Second by Mike. Motion carried. 3) Karl made a motion to allow our Fiscal Officer to investigate a separate line item for donations to our sewer project. Second by Mike. Motion carried. 4) Mike made a motion to allow Jim Evans to work at the Township Garage during the Ghost Race on October 21<sup>st</sup> and be paid overtime. Second by Karl. Motion carried.

**PUBLIC COMMENTS/CONCERNS:** None.

Karl made a motion to adjourn the September 27, 2023 regular meeting of the Kingsville Township Trustees. Mike seconded the motion. Motion carried.

---

Karl Brunell, Chairman

---

Sharon Huey, Fiscal Officer



## Kingsville Township Fire Department Meeting Report

09/27/2023

### Departmental Updates:

- Runs to date (09/27/2023): +25 = 662
  - EMS - +24=553
  - Mutual Aid Provided-
    - Conneaut- = 31
    - North Kingsville- =18
    - Monroe - +5=57
    - Sheffield - +2=45
    - Plymouth - +3=12
    - Pierpont - =
    - Ashtabula Township - =1
    - Ashtabula city - =
    - Albion PA - =1
  - Total Mutual aid provided:+10=158
- Fire Station-
  - Internal remodel - Plans were dropped off to the Engineers Dept for estimate.
    - Per the employee at the Engineers office they have been busy with road and bridges and have not made it to looking over our submitted plans.
    - Update - spoke with Dave Payne that was going to stop at the Engineers office and go over the plans to try and expedite.
- Fire Inspections-
  - Inspected 84 Video - re inspection scheduled.
  - KELM - batteries for exit lights are on backorder and they will advise then they place them inservice.
- Employee Matters-
  - Unremarkable.
- Schedule (Current)



- Schedule 100% full with only four days BLS for 16 hours.
- Next shift sign ups are completed. Only four days BLS for 16 hours and two eight hour blocks BLS
- Recall / All Call - Unremarkable.
- Overnight Shifts
  - Unremarkable.
- After hours / AUX / Second out calls:
  - 5 total calls : x5 handled by Sheffield/Monroe
  - Provided M/A : 0
  - Needed M/A(only one responder from KFD or HBOA) : 5
  - 2nd out calls: 1
  - 2nd out calls HBOA:1
- Budget - 2023
  - Total EMS revenue: see attached(2023 EMS revenue)
    - Payment summary
- Computer Aided Dispatch / MARCS
  - Unremarkable.
- OTARMA
  - Unremarkable.
- Emergency Reporting System/Health EMS/Apps
  - Unremarkable.
- Turnout Gear / Gear / apparel
  - Unremarkable.
- Squad 619(Reserved)
  - Batteries installed and back in service.
- Engine 621
  - Will need to be sent out for service of the air brake system due to leak.(PENDING)
- Engine 611



- Need to send this truck back to CountrySide for service due to the pump governor not engaging.
- Squad 609(First out)
  - .- Still waiting on the foot pedal assembly to come in. (PENDING)
    - No issues with power since.
- Brush Truck 604
  - Unremarkable.
  
- EMS supplies -
  - Unremarkable.
- Medical oxygen -
  - Unremarkable.
- Knox Boxes -
  - Unremarkable.
  
- Monthly Trainings-
  - 09/05 - Fire training
  - 09/19 - EMS training
  - 9/23 - Live fire training in Conneaut
- ★ Departmental update-
  - When available I will be applying for the 2023-24 MARCS grant from the Fire Marshal's Office.
    - When we first switched over to MARCS we purchased older model Motorola mobile radios to get us started and the firmware will be obsolete in 2025.
  - Spoke directly with Mayor Bisby from the Village of North Kingsville, she invited the dept as a whole to a BBQ / cookout. Time / date TBD.
  - Awarded plaque in recognition for our traffic control efforts during the 2023 Motorcycle ride against autism.
  - The Boosters donated \$250.00 towards travel expenses / support for Jesse Sopko to his wife.

#### **ACTION NEEDED-**

- **Unremarkable.**

## report ending 9/23/23 Road Department

◆ Summarize this email



**Chris Bradek** <chris.bradek@kingsvilletwp.org>

Mon, Sep 25, 2023, 11:21 AM



to Karl, me, Mike, Fiscal 

Good morning,

Since the last report, Jim and I each worked 7 hrs of overtime for Saturday burials. Jim took the OT, I took comp. My comp balance is now 78.39 hs.

I've tried to keep up on the mowing in Lulu while Jim has been doing roadside mowing. We've had two full burials and two cremation burials in the last 2 weeks. Both of the full burials involved moving headstones. I also sold 3 more graves. We are planning to pour footers next week. Dominion worked on the gas line in the cemetery, but did not have to cause a major disturbance. The valve was not where they originally thought.

Something you need to think about is expanding the cemetery. Either laying out the field behind the shed for graves, or adding property to the south, or another new cemetery. I took an inventory of the graves available to sell. There are 37 graves left in Section K, and 211 in Section L, all in the back left corner of Lulu. At our current rate, that's about 25 years worth, but it's all on less than 0.25 acre.

Jim and I both worked on mowing the park, firehall, and little cemetery.

We took down the Fresh Tar/ Loose Stone signs.

Mr. Goudy, from 5150 S. Wright St., called about his driveway pipe. His complaint is that it is too high and causes his yard and Falke's yard to flood. He also stated that it is causing his driveway and yard to wash away. He said the Township installed that pipe and he would like it fixed. I checked the engineering on the pipe and it is too small. There should be at least a 30" pipe in that driveway. Anything larger would require the 2 driveways to the north to be replaced as well. If we did lower his existing pipe down, his yard would still flood in a heavy downpour. He has no intention of buying a larger pipe. I have not seen any indication that any of this is affecting the road. I also advised Mr. Goudy that he needs to move his new mailbox back at least 2 ft, and 3 would be preferable. Currently, the front of the box is even with the edge of the pavement.

We passed the pre application for OPWC Round 38, paving Dibble Rd. The application, legislation, and financial paperwork are due back to the Engineer's Office by Nov 1.

Both the backhoe and loader got full grease jobs done.

Kubota mower 981 is starting to have more problems. There is now a slow hydraulic leak in the back, someplace. Oil is dripping off of the rear end. The center pillar is broken and we use a bungee cord to hold the throttle lever when mowing. It needs tie rod ends as well. We are going to need to do some work to it this winter, or think about replacing it. It currently has 2370 hrs on it. The other mower is in much better shape with 1615 hrs.

Mark Degan (Sheffield) and I have had some dialog about what we are looking for in the excavator. We will try and get something down on paper on the next rainy day.

I met with Sharon and Becky, from OTARMA, for our risk assessment.

Jim Evans said he could be here for the Ghost Race, if nobody else wants to do it.

Yard waste was emptied 6 times.

Thank you,

--

Chris Bradek  
Superintendent  
Road, Park, and Cemetery Depts.  
440-224-2377

# **Kingsville Township Zoning Department**

## **Zoning Report**

**, 2023 - September 11, 2023**

### **Permits Issued:**

- 827 Issued to Charles Warner @ 3176 E. Main St. for an accessory structure (detached garage).

### **Warnings / Inquiries/Violations:**

- None