

KINGSVILLE TOWNSHIP TRUSTEES REGULAR MEETING January 12, 2022

The January 12, 2022 regular meeting of the Kingsville Township Trustees was called to order by Michael Cliff, Chairman, followed by the Pledge of Allegiance. Mike Cliff made a motion to waive the reading of the December 22, 2022 regular & January 3, 2022 organizational meeting minutes and approve them as presented. Karl Brunell seconded. All yes. Copies of the minutes were available.

CORRESPONDENCE: 1) Karl – call from resident on Mill Street in regards to house next to school. 2) Mike received a call in regards to yellow house on Rt. 193-and house next to school. 3) Jim also received a call about the yellow house.

FINANCIALS: No transfers. Karl Brunell made a motion to pay the bills. Jim Branch seconded the motion; all yes.

DEPARTMENT REPORTS: All department reports will be an attachment to the minutes. 46 calls 40 EMS calls & 16 mutual aid calls. Motion to accept department reports made by Mike Cliff, 2nd by Karl Brunell. All yes.

OLD BUSINESS: 1). Jim brought up OPWC project – pay the bill and we will get reimbursed. He will apply for reimbursement. 2) Kingsbury Rd East- per Chris Bradek, Mr. Ring is asking for gravel for Kingsbury Road, Mr. Ring doing the work. 3) Mike Cliff advised tabling discussion on the fuel island for now as it is cost prohibitive. Look for other vendors and prices of fuel. 4) Mike Cliff thanked Chris Bradek for moving stuff out of office so Sharon Huey can have an office for the Fiscal office. 5) Runs for Fire Dept. total 998 runs, EMS-834 Mutual aid 351. 6) Jim Branch brought up the American Rescue Plan added a stipulation to allow \$178,490 in two payments for general good services, not for debt or legal obligations. Jim thought maybe use it for improvements to the fire station. 7) Jim Branch mentioned that Sharon gave the records to the auditors for the audit. 8) Mike Cliff sent Sharon the invoice from Mike Meaney and since it was previously approved, she can pay his invoice for his retainer for \$755.00 for the Ingram matter. His hourly rate is \$150 per hour. Our ability to acquire the property is uncertain, but is worth pursuing. 9) Chris Bradek needs plates for the 2005 truck. Sharon to look for the title and get a replacement title through Jefferson if needed.

NEW BUSINESS: 1) Jim Branch will email information on the American Relief Act to Sharon. 2) Mike Cliff made a motion to attend the OTA Winter Conference January 26-28th at a cost of \$722. Karl seconded. All yes. Mike to submit receipts for reimbursement. 3) Mike Cliff made a motion to loan the ODOT truck to Monroe Twp. to help plow roads since their tandem truck is down. Karl seconded. All yes. 4) Mike Cliff made a motion to purchase 2 loads of #4 stone for Kingsbury Road not to exceed \$400. Karl 2nd. All yes. 5) Chris Bradek to publish for stone bids in February, to be opened in March. 6) Jim Branch made a motion to approve the 2022 budget and open it up for discussion, Mike seconded. All yes. Jim brought up the American relief Fund amount for \$76,719.46 which the trustees want to spend on salaries until it's drawn down. 7) Jim made a motion to approve the fire department budget. Mike seconded. All yes. 8) Mike made a motion to remove Sarah Patterson, Dennis Huey, and Darrell Ensmen on the Accounts at Andover Bank, Northwest Savings Bank and any other financial institution and replace them with Sharon Huey, Michael Cliff and Jim Branch on the Accounts of Kingsville Township. Second by Karl Brunell. All yes. 9) Dave West announced that the department got a grant for \$16,168.50 to be used for radios. 10) Mike Cliff made a motion to approve the permanent budget for 2022. Second by Karl. At the call of the roll, Mike Cliff-yes, Jim Branch-yes, Karl Brunell-yes. motion carried. US Bank to send new credit cards soon. 11) Karl Brunell made a motion to have Chris Bradek get an RFQ for the

new mower. Second by Mike. All yes. 12) Mike Cliff spoke to the building department and a contractor to get information on putting a bathroom upstairs. 13) Chris Bradek and Dave West got the time sheets done for this year. 14) The trustees have signed agreement with Sheffield. Chris Bradek will deliver to Sheffield to have their trustees sign. 15) Sharon thanked Chris Bradek for removing all the stuff from the office and moving his office upstairs in the office space for the road supervisor.

PUBLIC COMMENTS/CONCERNS: None

Mike Cliff made a motion to adjourn the January 12, 2022 regular meeting of the Kingsville Township Trustees. Jim Branch seconded the motion; all yes.

Michael Cliff, Chairman
Karl Brunell, Vice-Chairman

Sharon Huey, Fiscal Officer



Kingsville Township Fire Department Meeting Report 01/12/2022

Departmental Updates:

- Runs to date (01/11/2022): +46 = 46
 - EMS - +40=40
 - Mutual Aid Provided-
 - Conneaut- +1 = 1
 - North Kingsville- +10=10
 - Monroe - +2=2
 - Sheffield - +2= 2
 - Plymouth - +1=1
 - Ashtabula Township - 0
 - Ashtabula city - = 0
 - Total Mutual aid provided:+16=16
- Fire Station-
 - New shelving units have been built and we will be starting the switch from the current old wooden cabinets that we have.
 - Vinyl covers have been ordered and just waiting on those to get in.
 - Cleaned bay floors and swept out foyer
 - New dryer has been installed after the old one stopped working. (Boosters paid)
- Fire Inspections-
 - Unremarkable.
- Employee Matters-
 - C. Gulasey training shifts are almost completed, he will have two more.
- Schedule (Current)
 - Schedule 100% full with ALS coverage everyday.
 - Next shift sign ups will be sent out on 01/28



- Recall / All Call -placed a recall on 12/28 during the wind storm and received three back from the recall.
- Overnight Shifts
 - Unremarkable.
- After hours / AUX / Second out calls:
 - 8 total calls : 8 handled internally
 - Provided M/A : 2
 - Needed M/A(only one responder from KFD or HBOA) : 0
 - 2nd out calls: 1
 - 2nd out calls HBOA: 0
- Budget - 2021
 - Total EMS revenue: see attached(2021 EMS revenue)
 - Payment summary for the year end will be provided next meeting due to the general month lapse that they are.
- Computer Aided Dispatch / MARCS
 - MARCS grant 2022 - awaiting awards listing.
- OTARMA
 - Awaiting awards listing.
- Emergency Reporting System/Health EMS/Apps
 - Unremarkable.
- Turnout Gear / Gear / apparel
 - Unremarkable.
- Squad 619(First out)
 - EVT resealed some door seals.
- Engine 621
 - Unremarkable
- Engine 611
 - OOS
- Squad 609(Reserve)
 - Unremarkable after brakes were replaced.



- Brush Truck 604
 - Unremarkable.

- EMS supplies -
 - Ordered more PPE from the EMA, 500 surgical masks and 100 fresh N95 masks.
- Medical oxygen -
 - Unremarkable.
- Knox Boxes -
 - Unremarkable.

- Monthly Trainings-
 - 1/18 - EMS training.
- ★ Departmental update-
 - 2021 total reported incidents:
 - 998 total calls
 - 834 EMS related calls
 - 351 mutual aid calls
 - 14 reported structure fires(includes M/A)
 - 8 reported vehicle fires
 - 39 reported brush/grass/open burns
 - 31 Motor Vehicle Crashes with no injuries
 - 34 Motor Vehicle Crashes with injuries
 - 10 Fire Alarms - unintentional
 - 3 intentional Fire alarm activations
 - 89 Other
 - Performed a street light assessment and found 9 street lamps that need fixed/new bulbs
 - Submitted a claim to FirstEnergy for repairs.



- ★ **ACTION NEEDED-**
 - **Unremarkable.**

report ending 1/8/2022 Road Department



Chris Bradek <chris.bradek@kingsvilletwp.org>

to Mike, Karl, me, Fiscal

Mon, Jan 10, 2022, 10:35 AM

Good morning,

Since the last report, I used an additional 43 hrs of sick/COVID time. Jim and I both had overtime plowing snow. Jim took his 5 hrs paid. I took 0.5 hr paid and converted 4.5 hrs to 6.75 hrs of comp time, giving me a current balance of 50.5 hrs.

In the Cemetery, we located some unused graves for a family. I also sold 2 graves to a resident veteran.

Jim emptied the trash cans in the park last week.

Jim and Mike Cliff plowed snow while I was off. Jim and/or I plowed snow and/or salted on the 2d, 3d, 4th, 7th, and 8th. We used about 12 tons of salt.

The 25 MPH Speed Limit signs were installed around the Library.

We did a road check for down limbs on the 6th, following a night of high winds.

We cut a low hanging limb on Creek Rd for the Fire Dept.

Will it be possible to get NES paid?

Mr. Ring would like a load or two of gravel dumped on Kingsbury East. He has been working to repair the road to the end of his property. At his expense, he has done some clearing and drainage work. He said he would spread the gravel. I went down there and looked around. I'm thinking 2 loads of #4 recycle will do the job. The cost to us should be less than \$400. That is still our right-of-way.

I drafted an agreement with Sheffield for Dibble Rd. There are copies to sign on the meeting table.

The next time we get a nice day, we'll go look at the sidewalk by the pond.

Can we get license plates for #05?

I took the F550 to Trivista and had the new spreader installed. I added an underbody light to it the following day.

We installed the new cutting edge on the #16 plow.

A fair amount of time was spent on cleaning and maintenance of the trucks and equipment, as well as the interior of the building. The backhoe and loader were greased. We have been trying to wash the salt trucks if it looks like we won't need them for a couple of days. There was a young man here last week to complete some community service. We had him cleaning cab interiors and glass.

I'm still in search of pallet racking. I called the place in Cleveland and left a message. They have not called back.

We have begun moving my office upstairs and bringing all of the old records down.

I still need to complete my pesticide training. I plan to start on that as soon as I get moved upstairs.

I got a response on the split tank for the fuel island. That is not a tank the vendor would normally have. We would need to purchase it if we want one. The cost of the tank, 2 pumps, hoses, fittings, and misc. is going to be \$12,500. We would also need to apply for a new permit from the State Fire Marshal. The permit fee is \$75. We would need to have new drawings, maps, and ect. The permit is good for 180 days. The lead time on the tank is currently 9 weeks.

Monroe Township is down a truck. The motor went out in their tandem. They have chosen not to fix it. They plan to purchase a new or slightly used truck. In the meantime, if the need arises, I would like to be able to offer them the use of the ODOT truck. I can work the details out with them if it comes to that. Thoughts?

Thank you.

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Chris Bradek
Superintendent
Road, Park, and Cemetery Depts.
440-224-2377

Kingsville Township Zoning Department

Zoning Report

January 1, 2022 - January 10, 2022

Permits Issued:

- None

Warnings / Inquiries/Violations:

- Garbage, refuse, and other debris @ 5849 St. Route 193. (Ongoing).