

KINGSVILLE TOWNSHIP TRUSTEES REGULAR December 8, 2021

The December 8, 2021 regular meeting of the Kingsville Township Trustees was called to order by Jim Branch, Chairman, followed by the Pledge of Allegiance. Mike Cliff made a motion to waive the reading of the November 24, 2021 regular meeting minutes and approve them as presented. Karl Brunell seconded the motion; all yes. Minutes were available.

CORRESPONDENCE: 1) Jim Branch was contacted by Alexis Lane from Perry & Associates concerning the state audit paperwork and advised that they have been given another extension. Sharon said that she is meeting with Joanne Clapp to go over the paperwork for the audit.

FINANCIALS: No transfers

OLD BUSINESS: 1) On November 30th Jim went to the Commissioner's meeting about the sewer proposal for the Kingsville interchange. CT Consultants is doing a study and the trustees discussed options. 2) Chris Bradek was asked when the spreader should arrive. He said it shipped today and should arrive next week. 3) Chris was asked how often his Deferred Comp is paid and Mike Cliff asked Sharon if she could look into it. 4) Chris's' sick time was discussed and the trustees decided to honor how it has been treated until now and going forward would review the policy to determine if any change is needed. 5) Mike Cliff asked Chris about his pesticide certification and discussed the need for the township to get a license for it and that Chris would be the applicator. 6) Karl Brunell brought up that Sheffield advised us that Kingsville owes them hours for work their road department did for us as mutual aid. The board discussed options to work towards paying back the hours. It was decided that we will contact them to set up a joint meeting to have a work session. 7) Mike DeFazio was asked about the house on Rt. 193. He has been in touch with the Prosecutor and Fire Marshall, but the process will not be easy. 8) Jim Branch asked about his and Mike's bonds. Sharon Huey advised that they call OTARMA and will get them the contact information. 9) Karl Brunell advised that there is an invoice from the Sheriff's Office for dispatch fee of \$12,191.70. 10) Jim Branch brought up micro-grinding on Green Road and will talk to Tim Martin about it. 11) The paperwork for the OPWC grant is due in by December 17th. Jim Branch is working on it.

NEW BUSINESS: 1) Jim Branch made a motion to accept the department reports into the minutes as presented. Karl Brunell seconded. All yes. Motion carried. 2) Karl Brunell wished to enter into the record EMS runs YTD 933, Mutual aid calls 338 YTD. 3) Jim Branch made a motion to approve the ACSO dispatch fees to be paid in January 2022 in the amount of \$12,191.70, Mike Cliff seconded, all yes. Motion carried. 4) Karl Brunell made a motion to set the Organizational meeting for January 3, 2022 at 10am. Jim Branch seconded, all yes. Motion carried. 5) Jim Branch asked about the Suit Kote invoice. Sharon Huey said that it hadn't been paid, but now is. 6) The board discussed vacation, sick time, and comp time policies. 7) The proposed grant application for the grass truck was discussed and it should be 100% funded. 8) Mike DeFazio reported on the BZA hearing of two variances for Mr. Drake. Both were approved. 9) Jim Branch apprised the board of future ideas for Lulu Falls. 10) Sidewalks and signs were discussed. Jim Branch made a motion to post 25 MPH sign on Academy Street. Seconded by Karl Brunell, all yes. Motion carried. 11) Mike Cliff asked about the fuel tanks at the garage. There is currently a 1,000 gal. tank for on-road diesel and a 500 gal. tank for off-road diesel. Mike Cliff made the motion to look into options for installing a gasoline tank at the garage. Karl Brunell seconded, all yes. Motion carried. 12) Dave West updated on the grant proposal for a new grass truck. The cost to the Township will be about \$4,300 plus 5% for the grant writer.

PUBLIC COMMENTS/CONCERNS: Mike DeFazio gave more detail for the house on Rt. 193. Fred Ruhland asked if the Township has the power to just go in and clean up the property. Tom McCumber asked if the township can ask the Presbyterian Church to lower the brightness of their digital sign. Fred Ruhland expressed his opinion about the proposed sewer project at the interchange. He asked that the comments he sent to the trustees be added as an addendum to the minutes.

Karl Brunell made a motion to adjourn the December 8, 2021 regular meeting of the Kingsville Township Trustees. Jim Branch seconded the motion, all yes.
December 8, 2021 Minutes

Jim Branch, Chairman

Sharon Huey, Fiscal Officer



Kingsville Township Fire Department Meeting Report

12/08/2021

Departmental Updates:

- Runs to date (12/07/2021): +53 = 933
 - EMS - +42=782
 - Mutual Aid Provided-
 - Conneaut- +1 = 18
 - North Kingsville- +8=204
 - Monroe - +1=52
 - Sheffield - +4= 24
 - Plymouth - +1=34
 - Ashtabula Township - 0
 - Ashtabula city - +1 = 6
 - Total Mutual aid provided:+16= 338
- Fire Station-
 - Working with the boosters to replace the old dilapidated pressboard cabinets in the far bay, with new shelving units with plastic covers so that nothing is damaged when washing the apparatus.
 - Blews the leaves out of the bays.
 - Hung Christmas lights on the front of the station and placed a laser projector in the side yard.
 - Received wall mounted coat hangers from SVFD, placed them in the station.
- Fire Inspections-
 - Re-inspection of -
 - Burger King - passed
 - TA - store - passed
 - TA - truck service - passed
 - Phil's garage. - awaiting flammable liquids cabinet
 - Inspected 84 videos with a re inspection scheduled.
 - The New Apostolic Church will be ordering the Knox Box and filing the grant paperwork.



- Employee Matters-
 - FF/EMT C. Bobbitt sent home on 11/29 due to illness
 - Was tested and was negative x2 // rested and took flu meds and had no symptoms so was able to return to work.
- Schedule (Current)
 - Schedule 98% full with ALS coverage everyday one sunday from home.
 - Next shift sign ups have been sent out and due back on friday.

 - Recall / All Call - unremarkable.
 - Overnight Shifts
 - Unremarkable.
 - After hours / AUX / Second out calls:
 - 13 total calls : 9 handled internally
 - Provided M/A : 3
 - Needed M/A(only one responder from KFD or HBOA) : 3
 - 2nd out calls: 2
 - 2nd out calls HBOA: 1
- Budget - 2021
 - Total EMS revenue: see attached(2021 EMS revenue)
 - Payment summary.
- Computer Aided Dispatch / MARCS
 - MARCS grant 2022 - awaiting awards listing.
- OTARMA
 - Awaiting awards listing.
- Emergency Reporting System/Health EMS/Apps
 - Unremarkable.
- Turnout Gear / Gear / apparel
 - Unremarkable.
- Squad 619(First out)



- Due for yearly PM once 609 is completed.
- Engine 621
 - Two beacon lights were replaced/upgraded to LED on the rear.
- Engine 611
 - OOS
- Squad 609(Reserve)
 - All side lights have been swapped to LED, next step is the front lightbar.
- Brush Truck 604
 - Unremarkable.

- EMS supplies -
 - Requested supplies from UH.
- Medical oxygen -
 - Unremarkable.
- Knox Boxes -
 - Unremarkable.

- Monthly Trainings-
 - 12/07 - Fire training
 - 12/21 - EMS training
- ★ Departmental update-
 - ACSO dispatching fee - 2022
 - Received the annual Stryker PM for the Lifepak's and Lucas devices
 - PM for Power cots/loads and stair chairs scheduled for 12/20.
 - AFG grant is coming along, waiting on final pricing from spec and budget sheets from Fiscal Officer.
 - Ohio State Firefighters dependency board fees have been paid - \$150.00
 - I have ladder testing scheduled for 12/14 at our station.
 - Discuss plan for apparatus replacement (604) : A. Donation B. Kept for parades but not used in any emergency function C. Sell and use the money for a reliable utility vehicle.
 - AUX pay will be submitted for the next paycheck cycle.



- The PM contract will be ready for approval from Stryker next meeting.

★ **ACTION NEEDED-**

- **\$12,191.70 approval for dispatching fees for the ACSO**

report ending 12/4/21 Road Department



Chris Bradek <chris.bradek@kingsvilletwp.org>

to me, Mike, Karl, Fiscal

Mon, Dec 6, 2021, 2:54 PM

Good afternoon,

Since the last report, I have earned 7.5 hrs of comp. I used 13.5 hrs of vacation and 24 hrs of comp time. Jim and I each had 16 hrs of holiday time.

Jim has been doing alot of odd jobs, as well as mulching leaves, as the weather allows.

I had several requests for information in cemetery records. I also had an inquiry about purchasing a grave.

Jim and I helped a lady look for her husband's wedding ring in the recycling dumpster. Jim actually got in the dumpster and dug for it. It was not found.

I had a request to mark the right-of-way on Academy St.

I was out 4 times to salt the bad spots on our roads. I used about 3 tons of salt.

We got what we were missing from the sign grant order that was shipped incorrectly. We ended up with some extra reflective strips that they did not want returned.

The library has again requested speed limit signs be put up on Academy and School. Would you like this done?

Are we able to produce a canceled check for the Suit-Kote invoice #IN008345, dated 8/11/21? They are still saying this is not paid.

We are still waiting on the spreader for the F550. The last word was none at the warehouse, 13 at the factory waiting to ship.

My Deferred Comp was corrected. Although, no payment has been posted for last week, yet.

Deferred Comp offers a sick/vacation conversion deferral. Our policy book states that sick hours over 960 will be paid out at 25% at the end of each year. I asked about it last year and Sarah said that we don't do that. If we are supposed to be, I would like to roll mine into Deferred Comp. I assume that payout would come on the first check of the new year. I will need to notify Deferred Comp by Dec. 13, if this will happen. I left the information sheet on the meeting table.

I need to take my pesticide recertification class before the end of March. It is available in person, in Akron, in January or online as a one day class in March. It can also be done at any time online, on an individual basis. I would like to try and do it on an individual basis. I would like to do it here, during the day. I will pay the fees. I'll leave it up to you if you would like me to submit them for reimbursement. If the online classes don't work out, I can still go in person.

Yard waste was emptied 3 times.

Thanks,
Chris

Kingsville Township Zoning Department

Zoning Report

November 23, 2021 - December 6, 2021

Permits Issued:

- None

Warnings / Inquiries/Violations:

- Garbage, refuse, and other debris @ 5849 St. Route 193. (Ongoing)