

KINGSVILLE TOWNSHIP TRUSTEES REGULAR September 8, 2021

The September 8, 2021, regular meeting of the Kingsville Township Trustees was called to order by Jim Branch, Chairman, followed by the Pledge of Allegiance. Mike Cliff made a motion to waive the reading of the July 28, August 11 and August 25, 2021, regular meeting minutes and approve them as presented. Karl Brunell seconded the motion; all yes. Minutes were available.

CORRESPONDENCE: 1) Kate Brandt regarding lot split policy they use. Information forwarded to Trustees. 2) Caroline Smith regarding the house located by Kingsville School. Notices have been sent by mail and there is a court date set for the end of the month. 3) Viola Ingram regarding the house located next to Kingsville School. 4) Tom Mosio regarding repairs that Chris is aware that need repaired on Dibble and Dewey. 5) Mike Cliff has been in contact with US Bank regarding new signature cards. 6) Correspondence from Karley regarding Township Health Insurance

FINANCIALS: No transfers. Karl Brunell made a motion to pay the bills. Mike Cliff seconded the motion; all yes.

OLD BUSINESS: 1) Sheffield Township sent a paper stating that Kingsville owes them for work completed for work down between 2009 and 2013. It was discussed and decided that it would be best to reach out to one of the Trustees from Sheffield. The topic will be tabled for now. 2) Chris Bradek, Road Department, reported that there are repairs that need to be made to the roadside mower. It was suggested to have a work session in November to discuss the possibility of purchasing a new mower for next year. 3) Chris spoke about the security of the building. 4) Lulu Falls Trail Eagle Scout Project, Scott Randolph willing to donate wood chips. Camden has cleared more of the trail. There is a fundraiser next Thursday at Los Compadres to support the Eagle Scout Project. 5) Update on Sign in the park, the limestone is being made. It will be pressure washed before the limestone will be added and the End caps are placed. Sign will be added in the middle. Discussion was held regarding decreasing the height on the sides. Trustees will meet with them to approve.

NEW BUSINESS: 1) Jim Branch made a motion to accept the department reports as addendums to the minutes. Karl Brunell seconded; all yes. 2) For the record there have been 663 calls YTD for Fire/EMS. 543 are EMS and 248 have been mutual aid calls. 3) Motion was made by Jim Branch to appoint Michelle Cleveland of 3945 Creek Road as Fiscal Officer for Kingsville Township until the election results in November are certified. Karl Brunell seconded the motion; all yes. Sharon Huey of Kingsville wanted it noted in the minutes that she was not happy with the decision the board has made. 4) Karl Brunell made a motion to appoint Joanne Clapp as Assistant Fiscal Officer at the rate of \$25 an hour. Joann will invoice the board for her time. Motion seconded by Jim Branch. All yes. 5) Kingsville Township Trick or Treat will be held Saturday, October 30. 6) Mike Cliff made a motion to make an amendment to the yard tile application. The township resident should purchase the supplies and the township will put it in for free, Jim Brown seconded the motion; all yes. 7) Motion to put new tires on fire truck not to exceed \$5000.00 to allow West to put tires on. 8) ARP confirmation application approved. 9) Chris reported that someone has been taking flowers from the cemetery. The cops were called and the person has apologized. This will be tabled for now. 10) Jim Branch thanked the fire department for representing the township at the Special Olympics on Friday. 11) Kids Only Daycare is doing a Trunk or Treat on October 6 and October 16 Happy Hearts is having a 5K race and the fire department will attend both. 12) Bill Anderson is looking into a grant for the fire station engine management and following up on retainers, FLMA follow ups and the GO Account, SAM Account, AFG and Station Grant. 13) Chris reported he had no new business at this time. Chris did say they were asked to take care of the tree next to the fire station. Chris said they could trim it.

Mike Cliff a motion to adjourn the September 8, 2021, regular meeting of the Kingsville Township Trustees. Jim Branch seconded the motion; all yes.

Jim Branch, Chairman

Michelle Cleveland, Fiscal Officer



Kingsville Township Fire Department Meeting Report 09/08/2021

Departmental Updates:

- Runs to date (09/07/2021): +45 = 663
 - EMS - +38=543
 - Mutual Aid Provided-
 - Conneaut- +1 = 10
 - North Kingsville- +6=152
 - Monroe - +3=44
 - Sheffield - +1= 13
 - Plymouth - +1=27
 - Ashtabula Township - 0
 - Ashtabula city - = 2
 - Total Mutual aid provided: 248
- Fire Station-
 - Pressure washed bay doors inside and out.
 - Working on removing the Boosters unused deep fryers from the basement
 - Detailed inside day room.
 - Working on a new hose rack for bay 3.
 - Washed windows.
- Fire Inspections-
 - Inspected Grab n Go
 - Significant progress made
 - Inspected the First Baptist Church.
 - Significant progress made.
 - Montrose Kingsville
 - Third inspection.
 - Both Circle Ks have been inspected with re-inspections needed.



- Employee Matters-
 - Unremarkable.

- Schedule (Current)
 - New cycle of sign ups will be sent out this friday.

 - Recall / All Call - Unremarkable.
 - Overnight Shifts
 - Unremarkable.
 - After hours / Second out calls:
 - 9 total calls :
 - Provided M/A : 1
 - Needed M/A(only one responder from KFD or HBOA) : 2

- Budget - 2021
 - Total EMS revenue: see attached(2021 EMS revenue)
 - Payment summary.

- Computer Aided Dispatch / MARCS
 - Radios are all reprogrammed to include the Plymouth/Sheffield/Conneaut channel.

- OTARMA
 - Unremarkable.

- Emergency Reporting System/Health EMS/Apps
 - Enabled a new triage module on HEMS allowing us to better track and document multiple patients and destinations.

- Turnout Gear / Gear / apparel
 - Got pricing for pink apparel and patches for october. Now working on a poster.

- Squad 619(First out)
 - A/C was recharged.

- Engine 621
 - Acquiring prices for annual pump testing.



- Engine 611
 - OOS
- Squad 609(Reserve)
 - Tires need to be replaced in order to rotate back into first out. Price of \$950 mounting and balancing of the six tires.
- Brush Truck 604
 - Unremarkable.

- EMS supplies -
 - Unremarkable.
- Medical oxygen -
 - Unremarkable.
- Knox boxes-
 - Working with AMHA to get the South Ridge Village Estates a central Knox Box with a master key for the apartments.
- Monthly Trainings-
 - Fire Training at Sheffield, topic: search and rescue.
- ★ Departmental update-
 - Created our own department NOV(notice of violation) to distribute to open burn offenders. To better formulate a papertrail should they become habitual offenders.
 - Followed up with complaints at 5849 Lake st and 3017 W.main st
 - Medicount BWC recertification- ongoing.
 - BWC grant follow up completed.
 - Ohio MARCS grant paperwork follow up completed.
 - Roto-Rooter assessed drainage and sewage lines location.
 - Will be receiving the Anheuser-Busch water can donation grant. Awarded 11,000 cans of water to be distributed throughout the county departments.
 - The neighbor directly to the east of the station asked the Township if it is possible to have the tree trimmed, he is worried about the limbs touching his house // I notified Chris.
 - Spoke with Scott Mlakar- Asst. Chief Willoughby FD and Chief drone pilot for the Lake County UAS team



- He brought some knowledge and guidance for further development of the drone team we are working on establishing.
- 09/10 - Will be escorting the Special Olympics team from Happy Hearts to Route 11 for their trip to the Softball Championships!
- 09/09 - conducting a Fire Drill at KELM.

★ **ACTION NEEDED-**

- **Approval for Squad 609 new tires at the price of \$950.00.**



Chris Bradek <chris.bradek@kingsvilletwp.org>
to fiscal.officer, me, Mike, Karl

Tue, Sep 7, 2021, 1:31 PM

Good afternoon,

Since the last report, Scott has used an hour of sick time. Jim was off for about an hour for a doctor's appointment. I used 8 hrs of comp and 8 hrs of vacation.

Jim has been trying to keep up with the grass. Scott spent most of 3 days helping him.

Our cemetery camera picked up some excellent video of a car driving on the grass, weaving between headstones, and stealing decorations off of a particular grave. These video clips were copied and given to the grave owner, who is working to make a positive ID. Would you like to involve the Sheriff's Department? I could contact the Detective's office and see if they can help.

We have the stone tablets for the park. We've had them for a while. When the LED sign gets finished, we can install them. I'm worried they might get damaged by contractor vehicles before that.

We hauled dirt to residents on Dibble and Buie.

Road side mowing has begun.

I contacted the County with regard to the lighted Stop signs. They can be purchased for as little as \$1100 per sign. But, for a quality unit, you should expect to pay \$1600-\$2000 each.

Also, I let the County know that we would like them to paint the crosswalks and Green Rd. rail crossing for us. They are also going to review the crosswalk locations and advise as to the proper signage.

I filled the very worst of the holes on Fox with #8 limestone last week. I have been in contact with NES and the stabilization sub-contractor. Stabilization was scheduled for Thursday and Friday of this week. Paving was to occur toward the end of next week. The new schedule for stabilization is next Monday and Tuesday. Paving to follow about 5-7 days later. The County should be providing an inspector for the job. I assume you would like for me to be out there as well, since it is ultimately our road.

The bucket truck has been scheduled for annual inspection.

The boom mower has been fixed, several times. We had to warranty some of the new parts already. Scott has much more experience with that unit than I do. He still feels that something is not right with it. He said he feels a vibration that it didn't have before. I checked on price and availability for an arm type mower to go on the back of the John Deere. We are looking at \$25,000 +. Delivery dates are 6 - 8 months out.

I reached out to 7 contractors about finishing the upstairs. One has been here to look, so far. Three others are supposed to come this week.

Vector Security was here to look around and take measurements on Friday. We talked about creating two secure zones and two common spaces. The front hallway, the hallway by the bathroom, the bathroom and mechanical room would be unprotected. The meeting room would be one zone. The other would be my current office and all of the truck bays. The two secure zones would have separate keypads and different codes.

We collected the Township's property that was given to us by Sarah. I filed a change of address with the Kingsville Post Office. All mail previously going to Creek Rd. should be coming to Cemetery Rd. now. We need to be sure to update the addresses on the bills as we send in payments.

Sheffield presented us with a paper showing that we owe them 318 hours of traded time. I put it on the meeting table. They are interested in trading out for the plowing and salting of their end of Dibble. I made some notes on the back for pricing (sorry if it's hard to read). If you want to do this, my suggestion would be: For each time I plow and salt up to Plymouth Ridge, we subtract one hour from the time owed to Sheffield. When the 318 hours are exhausted, we should bill them \$16 per application, at the current price for salt.

Yard waste was emptied 6 times.

My Deferred Comp is up to date. Thank you! The County Prosecutor's Office may be contacting you with regard to the interest owed, as a part of their investigation.

Thanks,
Chris

Kingsville Township Zoning Department

Zoning Report

August 24, 2021 September 6, 2021

Permits Issued:

- None

Warnings / Inquiries/Violations:

- Disabled vehicles @ 3017 W. Main St. (Unresolved)