

KINGSVILLE TOWNSHIP ORGANIZATIONAL MEETING
January 1, 2025 – 12:00 pm.

The Kingsville Township organizational meeting called to order by Fiscal Officer Michael DeFazio, followed by the Pledge of Allegiance. The Fiscal Officer turned the meeting over to Jim Branch, Chairman.

Election of Board Chairman: Jim made a motion to elect Mike Cliff as Chairman of the Board for 2025. Motion seconded by Karl. Motion passed. Jim turned meeting over to 2025 Chairman Mike Cliff.

Election of Board Vice – Chairman: Jim made a motion to elect Karl as Vice Chairman of the Board for 2025. Motion seconded by Mike. Motion passed.

Zoning Commission: Jim made a motion to reappoint Mark Falke to the Zoning Commission for a five year term through 2029. Motion seconded by Mike. Motion passed.

Zoning Board of Appeals: Jim made a motion to reappoint Shawn Wasson to the Board of Zoning Appeals for a five year term through 2029. Motion seconded by Karl. Motion passed.

Zoning Inspector: Karl made a motion to reappoint Mike DeFazio as Zoning Inspector. Motion seconded by Jim. Motion passed.

Zoning Fees:

Jim made a motion for no changes in fees for zoning in 2025. Motion seconded by Karl. Motion passed. The zoning fees for 2025:
\$35.00 Residential Accessory; \$100.00 Residential New Construction; \$200.00 Commercial New Construction; \$100.00 Commercial per sign; \$150.00 Residential Variance Hearing; \$250.00 Commercial Variance Hearing; \$500.00 Zoning Text or Map Amendment / Change; \$0.25 a copy fee per page for any requests, general or zoning.

Cemetery Sexton: Karl made a motion to reappoint Chris Bradek as Cemetery Sexton. Motion seconded by Jim. Motion passed.

Cemetery Fees: Chris presented new fees for Saturday burials. Chris recommended raising fees for: After 2:00 pm and Saturday burials for adult from \$550.00 to \$600.00; Infant to remain the same \$300.00; Ashes from \$300.00 to \$350.00.

Jim made a motion to approve the new fees for Saturday burials and continue the rest of the Cemetery fees from 2024. Motion seconded by Mike. Motion passed.

Cemetery Fee Schedule for 2025:

Graves:

Resident \$300.00
Non-Resident \$600.00

Grave Opening:	Adult	Infant	Ashes*
Weekdays before 2:00 pm	\$400	\$150	\$150
After 2:00 pm and Saturday	\$600	\$300	\$350
Sunday or Holiday	\$1000	\$500	\$500

*Plus \$150 for an urn vault provided by the Township.

Disinterment: \$1500

Foundations: \$30 per cubic foot

A resident has a legal physical address in Kingsville Township
Resident Veterans will receive 50% off all fees if a DD-214 is presented.

Foundations:

All monuments and stones will be set on a foundation. Foundations will be poured 8" larger than the base of the monument or stone, length and width and will be 36" deep.

The person who is ordering the foundation, including Veteran markers, shall pay the fee before the pouring.

Pouring will be done twice a year. Foundation orders and payments are due April 1st and September 1st.

Monument companies may dig, form, and pour their own foundations under the supervision and approval of the Sexton.

Regular Meetings:

Mike made a motion to hold meetings on the 2nd and 4th Wednesday of the month at 6:00 pm. Motion seconded by Karl. Motion passed.

Mileage Reimbursement:

Jim made a motion for mileage reimbursement of \$0.70 per mile for 2025. Motion seconded by Karl. Motion passed.

Firefighter / EMT / Paramedic Roster:

Mike made a motion to accept the FF / EMT / Paramedic Roster for 2025. Motion seconded by Karl. Motion passed.

Mike made a motion to go into executive session to discuss personnel. Motion seconded by Karl. On a Call of Roll: Mike Cliff – Yes, Karl Brunnel – Yes, Jim Branch – Yes. Motion passed. Fiscal Officer invited into executive session.

Mike made a motion to exit executive session. Motion seconded by Karl. On a Call of Roll: Mike Cliff – Yes, Karl Brunnel – Yes, Jim Branch – Yes. Motion passed.

Mike made a motion for no change to employee wages for 2025. Motion seconded by Karl. Motion passed.

Salaries:

Trustee	\$12,806 annual increase for 1/1/2025
Fiscal Officer	\$21,133 annual increase for 1/1/2025
Road Superintendent	\$28.34/hour plus \$500.00 clothing reimbursement
Jim Evans	\$20.00/hour plus \$250.00 clothing reimbursement
Seasonal	\$13.52/hour
Seasonal w/CDL	\$18.72 w/class B & \$20.80 w/class A
Cemetery Sexton	\$2,600 annually paid monthly
Zoning Inspector	\$5,668 annually paid monthly
Fire Chief (part time)	\$30.00/hour
FF/Basic	\$19.00/hour
FF/Paramedic	\$21.00/hour

Zoning Commission & Board of Appeals: \$20.00/member/meeting not to exceed \$100 annual cap with no change. Karl made a motion to accept the current pay with no changes. Motion seconded by Mike. Motion passed.

Mike made a motion to set the Trustees and Fiscal Officers Salaries based on the Ohio Township Association’s chart for 2025 which includes a 1.75% increase using the Township Budget bracket of \$750,000 to \$1,500,000. Motion seconded by Karl. Motion passed.

Karl made a motion to continue Fire Department Auxiliary pay of \$40.00 per call to be paid out monthly. Motion seconded by Mike. Motion passed.

Fiscal Officer presented **Resolution 2025-001** (2025 Revenue Budget) & **Resolution 2025-002** (2025 Temporary Appropriations) for approval.

Resolution 2025-001: To approve the **2025 Revenue Budget** in the amount **\$1,034,029.56**. Added to the 2024 Carryover Balance, which is **\$1,041,061.29** as of 12/31/2024, the Total Estimated Resources for 2025 are **\$2,075,090.85**.

Resolution moved by Michael Cliff. Motion seconded by Jim Branch. On a Call of Roll: Michael Cliff – Yes, Karl Brunnel – Yes, Jim Branch – Yes. Motion Passed. Resolution 2025-001 (2025 Revenue Budget) approved.

Resolution 2025-002: To approve the 2025 Temporary Appropriations in the amount of \$416,044.34. Resolution moved by Michael Cliff. Motion seconded by Jim Branch. On a Call of Roll: Michael Cliff – Yes, Karl Brunnel – Yes, Jim Branch – Yes. Motion passed. Resolution 2025-002 (2025 Temporary Appropriations) approved.

Karl made a motion to adjourn the 2025 Organizational meeting of the Kingsville Township Trustees. Motion seconded by Mike. Motion passed.

Michael Cliff, Chairman

Michael DeFazio, Fiscal Officer